

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

18 May 2017

ITEM: II.J

TOPIC: Coordination with Secondary Education Providers Policy

BACKGROUND

In September 2015 the Legislative Auditor General issued report 2015-09, "A Review of Secondary Coordination and Program Duplication between Public Education and UCAT". This report examined efforts to coordinate between the applied technology colleges and Local Education Agencies (LEAs) in the colleges' geographic service regions, with the intent to better serve students and more efficiently utilize appropriated funds. Legislative auditors concluded that coordination between the two systems appears adequate and unnecessary duplication of effort is not widespread.

While the legislative audit was largely positive in its conclusions, auditors did note that some articulation agreements between the colleges and LEAs included obsolete information and had not been updated since 2007. Auditors recommended that the UCAT Board of Trustees develop policies for the regular reviewing and renewing of articulation agreements.

In response to legislative auditors' concerns, the Office of the Commissioner has developed UCAT Policy 207, Coordination with Secondary Education Providers. The policy requires that colleges annually review all existing and potential articulation agreements with the intent to create, modify, or discontinue agreements as necessary. This policy has been reviewed and approved by college presidents and instructional officers.

RECOMMENDATION

UCAT Administration recommends the Board of Trustees approve Policy 207, Coordination with Secondary Education Providers, for immediate implementation.

Attachments: Draft Policy 207, Coordination with Secondary Education Providers





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207.1 Purpose

To provide for the continued coordination between applied technology colleges and local secondary education providers in the establishment and renewal of articulation agreements.

207.2 Approval

UCAT Board of Trustees approval: May 18, 2017 (pending).

207.3 References

[Legislative Auditor General report number 2015-09](#), A Review of CTE Coordination and Program Duplication between Public Education and UCAT
[UCAT Policy 200](#), Program/Course Approval and Reporting

207.4 Definitions

- 4.1 **Local Secondary Education Provider:** As used herein, a Local Education Agency, charter school, private school, or other institution approved to award secondary credit by the Utah State Board of Education, operating in a region served by an applied technology college.
- 4.2 **Articulation Agreement:** As used herein, an agreement between an applied technology college and a local secondary education provider allowing for educational credits, activities, or experiences obtained from the local secondary education provider to apply towards the requirements of an approved Program Certificate as defined in Policy 200.4.3. Articulation agreements are designed such that secondary students may pursue a Program Certificate without repeating previously completed coursework.

207.5 Creation and Renewal of Articulation Agreements

- 5.1 **Crediting Competencies Fulfilled:** To the extent that secondary credits, activities, or experiences provide competencies required for the completion of a Program Certificate, and to the extent allowed and deemed appropriate by the college's accrediting body, licensing organizations, and college executive and instructional staff, an applied technology college shall apply said competencies to a student's progress in fulfillment of program requirements, such that secondary students may pursue a Program Certificate without repeating previously completed coursework.
- 5.2 **Articulation Agreements:** Where deemed appropriate by college executive and instructional staff, an applied technology college shall enter articulation agreements with local secondary education providers establishing specific secondary courses that will provide partial or complete fulfillment of Program Certificate requirements.
- 5.3 **Annual Review:** At least annually, executive and/or instructional staff from an applied technology college shall review existing and potential articulation agreements with



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authorized individuals representing applicable local secondary education providers with the intent to create, renew, modify, or discontinue articulation agreements.

- 5.4 Reporting:** An applied technology college shall annually submit a list of all articulation agreements in place for the upcoming school year to its Board of Directors, the Commissioner of Technical Education, and all relevant secondary education providers by January 1.