

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

26 March 2015

ITEM: III.Y

TOPIC: BATC Campus President Search

BACKGROUND

BATC Campus President Richard Maughan has announced his retirement, effective June 30, 2015. A copy of the position announcement is attached for review. It is anticipated that the Board of Trustees will meet in an official conference call at 7:30am on May 21, 2015 to consider approval of a new BATC campus president that will begin service on July 1, 2015.

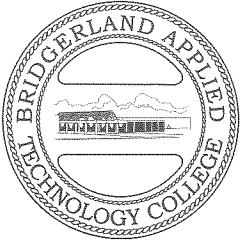
RECOMMENDATIONS

None

Attachments:

BATC Campus President Search Information





BRIDGERLAND APPLIED TECHNOLOGY COLLEGE

DR. RICHARD L. MAUGHAN, CAMPUS PRESIDENT

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March 13, 2015

President Robert O. Brems
Utah College of Applied Technology
2801 Ashton Boulevard
Lehi, UT 84043

Dear President Brems:

This letter will serve as official notice to you of my retirement as president of Bridgerland Applied Technology College (BATC) effective June 30, 2015. May I also add that it has been a profound pleasure to work both with you and for you. I have watched with great pride and appreciation the truly fine manner in which you assumed the mantle of leadership as our President and the unparalleled capabilities that you defined and demonstrated as you lead the Utah College of Applied Technology (UCAT) to become the highly respected and successful college that we are now privileged to be a part of.

You will always hold a special place with me as my colleague, President, and most importantly my good and close friend. Best wishes as you continue to propel UCAT to greater heights.

Sincerely,

A handwritten signature in black ink that reads "Richard L. Maughan". The signature is written in a cursive style.

Dr. Richard L. Maughan
Campus President



BRIDGERLAND APPLIED TECHNOLOGY COLLEGE CAMPUS PRESIDENT SEARCH

The President of the Utah College of Applied Technology (UCAT), the UCAT Board of Trustees, and the Campus Board of Directors of the Bridgerland Applied Technology College (BATC) are seeking applications for the position of BATC Campus President.

Dr. Richard L. Maughan, the current Campus President of the Bridgerland Applied Technology College, has announced his retirement effective June 30, 2015. President Maughan has led the campus for 40 years since becoming the Director of the Bridgerland Area Vocational Center. His efforts and leadership have built a successful and innovative institution that is highly regarded in the region and throughout the state as a model for preparing a skilled and well-qualified workforce.

Bridgerland Applied Technology College serves Box Elder, Cache and Rich Counties from a main campus in Logan and branch campuses in Brigham City and Rich County. The campus provides upwards of one million hours of instruction each year to more than 5,500 part-time, full-time, adult, and secondary students. BATC offers 75 accredited occupational certificate programs and many other skills training courses.

CAMPUS PRESIDENT PROFILE

The BATC campus president is the executive officer of the BATC Campus Board of Directors and the chief administrative officer of the college campus. He/she is appointed by the President of the Utah College of Applied Technology after consultation with the BATC Campus Board of Directors and with the approval of the UCAT Board of Trustees. The campus president serves at the discretion of the Utah College of Applied Technology President, in cooperation with the campus Board of Directors and the Utah College of Applied Technology Board of Trustees. The campus president administers the day-to-day operations of the college and is an innovative leader committed to meeting the technical education needs of regional employers and school districts, strengthening business and industry competitiveness, and supporting economic development.

Required Qualifications:

- Extensive experience in career and technical education. A masters degree is preferred.
- Proven record of administrative and leadership experience at a senior management level.
- Successful experience in budgeting, long-range planning, and managing fiscal resources.
- An understanding and commitment to the mission of an established, multi-campus applied technology college.
- Strong communication and interpersonal skills, and a demonstrated ability to interact effectively with faculty, students, staff, board of directors, the UCAT President and the UCAT Board of Trustees, government and education officials, employers, and the community at large.

Primary Responsibilities:

- Represents, and is the spokesperson for the BATC to the BATC Board of Directors, business community, the educational community, the community at large, and to the UCAT president, UCAT Board of Trustees, and the Utah State Legislature. He/she must articulate to these groups the importance of the BATC mission, its impact upon the students and area employers, and its impact on the economic development of the region through the provision of a technically-trained workforce.
- Oversees and accounts for campus budget, including all operational and instructional expenditures and revenue. Oversees development of all budgets and legislative budget requests. Is accountable for budgets, operations, capital facilities, and other fiscal responsibilities through reports and requests for approval to the BATC board, the UCAT President and the UCAT Board of Trustees, the Governor's Office of Planning and Budget, the Utah Legislature, and auditors.
- Maintains responsibility for supplementing funding provided by the legislature and student tuition by engaging in appropriate fund-raising activities and solicitations for donated equipment.
- Establishes and maintains positive relationships with BATC faculty and staff, students, the BATC Board of Directors, the President of Utah State University, the superintendents of the local School Districts, the UCAT President and UCAT Board of Trustees, the community, and legislators in the region.
- Fosters close relationships with area employers and business/industry organizations, ensuring that the cutting-edge training their current and future employees need is provided by the BATC.
- Ensures that BATC maintains and further elevates its position as the leader in career and technical education. He/she must perform long-range planning by forecasting trends in area employer needs and responding with state-of-the-art instruction that will allow businesses and industries to remain competitive leaders in their fields.

APPLICATION PROCESS:

To be considered, each applicant must submit the following:

- Cover Letter
- Current Resume
- Written description of how the candidate meets each of the profile items listed above, using specific examples.
- List the names and phone numbers of six references who can be contacted.

Salary and benefits will be competitive. All applications will be treated confidentially. A background check will be required for finalists.

To ensure full consideration, application materials should be submitted by **5:00 p.m. (MDT) May 1, 2015**.

For further information visit: www.ucat.edu

Please submit completed applications by e-mail to:

Kristin Smith, Executive Assistant to the UCAT President.

Utah College of Applied Technology

Email: ksmith@ucat.edu | Phone: (801) 341-6012 | Fax: (801) 341-6019