

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES 12 January 2017

ITEM: II.L

TOPIC: Executive Committee Revisions (UCAT Policy 101.10.1) and Appointment of Members

BACKGROUND

The Board of Trustees in its September 2016 meeting considered potential revisions to the structure of the Executive Committee. After brief discussion, the item was tabled due to lack of time for further consideration.

Prior to 6 April 2016, UCAT Policy 101.10.1 (Bylaws) provided for the Executive Committee of the Board of Trustees to consist of eight or nine members, including the Chair, two Vice-Chairs, and five or six additional members appointed by the Chair and confirmed by the Board. A revision of the policy approved on 6 April 2016 eliminated the Board's Second Vice-Chair position in conjunction with implementation of Senate Bill 131, which left the provision for Executive Committee members at seven or eight. With the departure in May 2016 of two Trustees who were members of the Executive Committee, the Committee now has seven members appointed.

In consideration of whether to leave the Executive Committee as constituted with seven members or to appoint an eighth member, Chair Evans and Vice Chair Moore have recommended that the Board consider reducing the size of the Executive Committee to five members, to include the Chair, Vice Chair, Audit Committee Chair, one additional member representing an Applied Technology College, and one at-large member. The current 7-8 member Committee approaches a majority of the Board, and a smaller Committee may facilitate efficiencies in Board members' time and in convening the Committee when necessary. Proposed revisions to UCAT Policy 101 (Bylaws) include this recommendation and also specify terms of offices for members of committees.

If the Board approves the recommended revisions to Policy 101, the change will have the effect of dissolving and reconstituting the current Executive Committee, and Chair Evans will announce the appointment of the two additional members for Board confirmation.

RECOMMENDATIONS

Board leadership recommends the Board of Trustees (1) approve the revisions to UCAT Policy 101 (Bylaws) shown in the attached draft; and (2) confirm the appointment by Chair Evans of two members to the Executive Committee, as provided in the revised Bylaws.

Attachment: Revisions to UCAT Policy 101 (Bylaws)



POLICIES

Subject:	Bylaws
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101.1 Purpose

To provide bylaws for the governance of the Utah College of Applied Technology.

101.2 Approval

UCAT Board of Trustees: November 7, 2007. Revised: June 18, 2009; September 22, 2011; June 12, 2014; September 18, 2014; April 6, 2016; January 12, 2017 (pending).

101.3 References

[UCA 53B-2a-103](#). Utah College of Applied Technology Board of Trustees – Membership – Terms – Vacancies – Oath – Officers – Quorum – Committees – Compensation.

101.10 ARTICLE VII: Committees

10.1 Executive Committee: The Executive ~~e~~Committee shall consist of the following five members, who shall serve concurrent terms of office with the Board officers specified in 101.9.2.8:

10.1.1 The chair of the Board of Trustees;

10.1.2 The vice-chair of the Board of Trustees;

10.1.3 ~~Five or six additional members of the Board of Trustees appointed by the chair and confirmed by majority vote of the voting members of the Board of Trustees present in the meeting. The chair of the Audit Committee (101.10.3).~~

10.1.4 One additional member of the Board of Trustees representing an applied technology college (101.8.1.3 or 101.8.2.1), appointed by the chair and confirmed by majority vote of the seated, voting members of the Board of Trustees present in the meeting.

10.1.5 One additional at-large member of the Board of Trustees (101.8.1.4 thru 101.8.1.10, or 101.8.2.2), appointed by the chair and confirmed by majority vote of the seated, voting members of the Board of Trustees present in the meeting.

10.2 Duties and Powers of the Executive Committee

10.2.1 The Executive Committee shall have full authority of the Board of Trustees to act upon routine matters during the interim between Board of Trustees meetings.

10.2.2 The Executive Committee may act on non-routine matters only under extraordinary and emergency circumstances.