

# UTAH COLLEGE OF APPLIED TECHNOLOGY

## AGENDA ITEM

### UCAT BOARD OF TRUSTEES

17 Sep 2015

ITEM: III. W

TOPIC: Office of the UCAT President Budget Report

#### BACKGROUND

Per UCAT policy 555.3.6, "A report, detailing revenue and expenditures for all budget categories, shall be presented to the Board of Trustees in all regular meetings of the Board." The attachments include a report detailing appropriated revenues and expenditures by category for the Office of the President for the current fiscal year through Aug 31, 2015 as well as the check register for July - Aug 2015.

#### RECOMMENDATIONS

Information/discussion only

Attachments:

Check/Disbursement register

Budget progress report



Utah College of Applied Technology  
**Check Register**  
 July 2015 through June 2016

Type	Date	Num	Name	Amount
Bill Pmt -Check	07/10/2015	10915	Automated Business Products	-79.25
Bill Pmt -Check	07/10/2015	10916	BATC	-108.36
Bill Pmt -Check	07/10/2015	10917	Brian Florang	-210.00
Bill Pmt -Check	07/10/2015	10918	Dixie State University	-3,495.00
Bill Pmt -Check	07/10/2015	10919	Don Roberts	-175.00
Bill Pmt -Check	07/10/2015	10920	DXATC	-1,262.50
Bill Pmt -Check	07/10/2015	10921	Fuelman	-467.83
Bill Pmt -Check	07/10/2015	10922	IC Group	-180.00
Bill Pmt -Check	07/10/2015	10923	James Olsen	-7.00
Bill Pmt -Check	07/10/2015	10924	Jordan Rushton	-273.00
Bill Pmt -Check	07/10/2015	10925	Le Bus	-270.00
Bill Pmt -Check	07/10/2015	10926	MATC	-233,057.59
Bill Pmt -Check	07/10/2015	10927	Michael Madsen	-147.00
Bill Pmt -Check	07/10/2015	10928	Sean Farris	-500.00
Bill Pmt -Check	07/10/2015	10929	Signature Images	-324.01
Bill Pmt -Check	07/10/2015	10930	TATC	-1,262.50
Bill Pmt -Check	07/10/2015	10931	Tom Bingham	-19.20
Bill Pmt -Check	07/10/2015	10932	UBATC	-1,262.50
Bill Pmt -Check	07/10/2015	10933	Utah Dept of Admin Services	-23,886.09
Bill Pmt -Check	07/10/2015	10934	Utah Transit Authority	-382.50
Bill Pmt -Check	07/30/2015	10935	BATC	-201,699.00
Bill Pmt -Check	07/30/2015	10936	BH Development, LC	-75.00
Bill Pmt -Check	07/30/2015	10937	DATC	-143,025.00
Bill Pmt -Check	07/30/2015	10938	DXATC	-84,875.00
Bill Pmt -Check	07/30/2015	10939	Fuelman	-436.24
Bill Pmt -Check	07/30/2015	10940	GBS Compliance Services	-1,553.99
Bill Pmt -Check	07/30/2015	10941	MATC	-127,375.00
Bill Pmt -Check	07/30/2015	10942	Navex Global	-1,225.00
Bill Pmt -Check	07/30/2015	10943	OWATC	-147,327.00
Bill Pmt -Check	07/30/2015	10944	Snow College	-62,500.00
Bill Pmt -Check	07/30/2015	10945	SWATC	-84,875.00
Bill Pmt -Check	07/30/2015	10946	TATC	-69,075.00
Bill Pmt -Check	07/30/2015	10947	UBATC	-111,575.00
Bill Pmt -Check	07/30/2015	10948	USU Eastern	-56,250.00
Bill Pmt -Check	08/27/2015	10949	Doug Richards	-914.12
Bill Pmt -Check	08/27/2015	10950	DXATC	-2,500.00
Bill Pmt -Check	08/27/2015	10951	Fuelman	-538.40
Bill Pmt -Check	08/27/2015	10952	Kristin Smith	-379.16
Bill Pmt -Check	08/27/2015	10953	Salt Lake Chamber	-10,000.00
Bill Pmt -Check	08/27/2015	10954	Signature Images	-545.38
Bill Pmt -Check	08/27/2015	10955	Utah Division Of Risk Management	-250.00
Bill Pmt -Check	08/27/2015	10956	Wanda Held	-812.50



*Utah College of Applied Technology*  
*Office of the President*  
*Fiscal Year 2016 DRAFT Office Budget*

<b>Revenue</b>	<u>Budgeted</u>	<u>Year to Date</u>	<u>%</u>
UCAT Administration Ongoing Appropriation	1,868,900	467,225	25.0%
Equipment Appropriation	561,100	140,275	25.0%
Custom Fit Appropriation	3,159,200	789,800	25.0%
Perkins Leadership Fund for Professional Development	30,000	-	0.0%
Campus Support for Northstar	170,000	42,500	25.0%
Equipment Flow Through to Campuses	(551,500)	(137,875)	25.0%
Custom Fit Flow Through to Campuses	(3,150,000)	(787,500)	25.0%
Admin Line Item to Campuses	(400,000)	(100,000)	25.0%
<b>Total State Budget for President's Office</b>	<u><u>1,687,700</u></u>	<u><u>414,425</u></u>	<u><u>24.6%</u></u>

<b>Expenditures</b>			
Salaries, Payroll Tax & Benefits	1,251,035	203,506	16.3%
Building Occupancy Costs	135,000	23,886	17.7%
Internal Auditing	30,000	-	0.0%
Professional Development Conference	50,000	-	0.0%
Equipment Purchases	10,000	3,735	37.4%
Employee Travel	15,000	979	6.5%
Board Meetings	9,000	-	0.0%
UCAT System Meetings	12,500	1,555	12.4%
Marketing	84,000	-	0.0%
Automobile Expenses	13,000	1,263	9.7%
Annual Report	7,500	-	0.0%
Supplies & Misc. Expenses	50,740	4,218	8.3%
Memberships	13,000	10,000	76.9%
Unallocated/(Covered by Reserves)	6,925	-	0.0%
<b>Total Expenditures</b>	<u><u>1,687,700</u></u>	<u><u>249,142</u></u>	<u><u>14.8%</u></u>