

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

08 June 2016

ITEM: III. W

TOPIC: Office of the UCAT Commissioner Budget Report

BACKGROUND

Per UCAT policy 555.3.6, *“A report, detailing revenue and expenditures for all budget categories, shall be presented to the Board of Trustees in all regular meetings of the Board.”* The attachments include a report detailing appropriated revenues and expenditures by category for the Office of the Commissioner for the current fiscal year through May 31, 2016 as well as the check register for Apr - May 2016.

RECOMMENDATIONS

Information/discussion only

Attachments:

Check/Disbursement register

Budget progress report



Utah College of Applied Technology
Check Register
 April through May 2016

Type	Date	Num	Name	Amount
Bill Pmt -Check	04/01/2016	11069	Fuelman	-192.28
Bill Pmt -Check	04/01/2016	11070	IC Group	-1,200.00
Bill Pmt -Check	04/01/2016	11071	Kristin Smith	-167.36
Bill Pmt -Check	04/01/2016	11072	Shawn Owens	-855.50
Bill Pmt -Check	04/01/2016	11073	UEN	-1,432.37
Bill Pmt -Check	04/01/2016	11074	UWHEN	-1,000.00
Bill Pmt -Check	05/13/2016	11075	Aubrey Schrag	-39.90
Bill Pmt -Check	05/13/2016	11076	BATC	-220,108.67
Bill Pmt -Check	05/13/2016	11077	DATC	0.00
Bill Pmt -Check	05/13/2016	11078	DXATC	-88,950.20
Bill Pmt -Check	05/13/2016	11079	Educause	-40.00
Bill Pmt -Check	05/13/2016	11080	Fluid Studio	-900.00
Bill Pmt -Check	05/13/2016	11081	Fuelman	-378.65
Bill Pmt -Check	05/13/2016	11082	James Olsen	-49.00
Bill Pmt -Check	05/13/2016	11083	MATC	-607,303.11
Bill Pmt -Check	05/13/2016	11084	Michael Jensen	0.00
Bill Pmt -Check	05/13/2016	11085	Michael Madsen	-269.00
Bill Pmt -Check	05/13/2016	11086	Mike Angus	-262.00
Bill Pmt -Check	05/13/2016	11087	OWATC	-146,087.50
Bill Pmt -Check	05/13/2016	11088	Shawn Owens	-55.30
Bill Pmt -Check	05/13/2016	11089	SHI International Corp	-1,369.07
Bill Pmt -Check	05/13/2016	11090	Snow College	-62,500.00
Bill Pmt -Check	05/13/2016	11091	Steve Moore	-160.00
Bill Pmt -Check	05/13/2016	11092	SWATC	-86,137.50
Bill Pmt -Check	05/13/2016	11093	TATC	-69,075.00
Bill Pmt -Check	05/13/2016	11094	Tom Bingham	-65.40
Bill Pmt -Check	05/13/2016	11095	UBATC	-112,837.50
Bill Pmt -Check	05/13/2016	11096	USU Eastern	-56,250.00
Bill Pmt -Check	05/13/2016	11097	Utah Dept of Admin Services	-48,076.02
Bill Pmt -Check	05/13/2016	11098	Wallwork Media & Design	-70.00
Bill Pmt -Check	05/17/2016	11099	DATC	-146,939.90
Bill Pmt -Check	05/17/2016	11100	Michael Madsen	-125.00



*Utah College of Applied Technology
Office of the President*

Fiscal Year 2016 Office Budget as of 5/31/16

Revenue	<u>Budgeted</u>	<u>Year to Date</u>	<u>%</u>
UCAT Administration Ongoing Appropriation	1,868,900	1,868,900	100.0%
Equipment Appropriation	561,100	561,100	100.0%
Custom Fit Appropriation	3,159,200	3,159,200	100.0%
Perkins Leadership Fund for Professional Development	40,000	-	0.0%
Campus Support for Northstar	170,000	113,600	66.8%
Equipment Flow Through to Campuses	(551,500)	(551,500)	100.0%
Custom Fit Flow Through to Campuses	(3,150,000)	(3,150,000)	100.0%
Admin Line Item to Campuses	(400,000)	(400,000)	100.0%
Total State Budget for President's Office	<u>1,697,700</u>	<u>1,601,300</u>	<u>94.3%</u>

Expenditures

Salaries, Payroll Tax & Benefits	1,251,035	1,090,382	87.2%
Building Occupancy Costs	135,000	104,538	77.4%
Internal Auditing	30,000	23,000	76.7%
Professional Development Conference	60,000	-	0.0%
Equipment Purchases	10,000	9,615	96.2%
Employee Travel	15,000	8,718	58.1%
Board Meetings	9,000	11,769	130.8%
UCAT System Meetings	12,500	8,193	65.5%
Marketing	84,000	81,156	96.6%
Automobile Expenses	13,000	5,657	43.5%
Annual Report	7,500	-	0.0%
Supplies & Misc. Expenses	50,740	47,197	93.0%
Memberships	13,000	15,200	116.9%
Unallocated/(Covered by Reserves)	6,925	-	0.0%
Total Expenditures	<u>1,697,700</u>	<u>1,405,425</u>	<u>82.8%</u>