

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

11 June 2015

ITEM: III. V

TOPIC: Office of the UCAT President Budget Report

BACKGROUND

Per UCAT policy 555.3.6, "A report, detailing revenue and expenditures for all budget categories, shall be presented to the Board of Trustees in all regular meetings of the Board." The attachments include a report detailing appropriated revenues and expenditures by category for the Office of the President for the current fiscal year through May 31, 2014 as well as check and credit card registers for Mar - May 2015.

RECOMMENDATIONS

Information/discussion only

Attachments:

Check/Disbursement register

Budget progress report



Utah College of Applied Technology
Check Register
March through May 2015

Type	Date	Num	Name	Amount
EFT	03/03/2015	EFT	Wells Fargo Card - Kristin	-3,615.65
EFT	03/03/2015	EFT	Wells Fargo Card - Tyler	-4,307.22
EFT	03/03/2015	EFT	Wells Fargo Card - Rob	-11,743.23
Check	03/05/2015	10839	AMPCO System Parking	-4.00
Check	03/05/2015	10840	Apple Spice Junction	-565.34
Check	03/05/2015	10841	Automated Business Products	-251.84
Check	03/05/2015	10842	Brian Florang	-139.00
Check	03/05/2015	10843	Fuelman	-391.79
Check	03/05/2015	10844	IC Group	-5,037.00
Check	03/05/2015	10845	Jordan Rushton	-192.15
Check	03/05/2015	10846	Kristin Smith	-43.05
Check	03/05/2015	10847	Law Office of Susan Gao	-1,500.00
Check	03/05/2015	10848	Michael Madsen	-125.00
Check	03/05/2015	10849	Mike Angus	-251.60
Check	03/05/2015	10850	Mindi Ward	-157.20
Check	03/05/2015	10851	Rory Wallwork	-3,104.50
Check	03/05/2015	10852	Steve Moore	-57.00
Check	03/05/2015	10853	Tyler Brinkerhoff	-148.00
Check	03/05/2015	10854	Utah Dept of Admin Services	-227.88
Check	03/05/2015	10855	Woodever-U-Want	-3,656.00
Check	03/05/2015	10856	Zachary Barrus	-39.00
Check	03/12/2015	10857	Ken Garff Ford	-39,249.34
EFT	03/31/2015	EFT	Wells Fargo Card - Kristin	-1,881.83
EFT	03/31/2015	EFT	Wells Fargo Card - Tyler	-378.35
EFT	03/31/2015	EFT	Wells Fargo Card - Rob	-265.50
EFT	03/31/2015	EFT	Wells Fargo Card - Jared	-119.20
Check	04/03/2015	10858	Barbara Corry	-228.00
Check	04/03/2015	10859	BATC	-1,453.78
Check	04/03/2015	10860	DATC	-1,262.50
Check	04/03/2015	10861	Fluid Studio	-50,000.00
Check	04/03/2015	10862	Fuelman	-431.01
Check	04/03/2015	10863	IC Group	-311.00
Check	04/03/2015	10864	MATC	-232,116.65
Check	04/03/2015	10865	Michael Madsen	-147.00
Check	04/03/2015	10866	OWATC	-1,262.50
Check	04/03/2015	10867	Steve Moore	-80.60
Check	04/03/2015	10868	SWATC	-1,262.50
Check	04/03/2015	10869	Tom Bingham	-19.20
Check	04/03/2015	10870	Utah Dept of Admin Services	-23,886.09
Check	04/03/2015	10871	Utah Labor Community Services	-500.00
Check	04/03/2015	10872	Utah Manufacturers Association	-306.25
Check	04/24/2015	10873	Automated Business Products	-99.04

Utah College of Applied Technology
Check Register
March through May 2015

Type	Date	Num	Name	Amount
Check	04/24/2015	10874	BATC	-141,000.00
Check	04/24/2015	10875	DATC	-143,025.00
Check	04/24/2015	10876	DXATC	-113,131.01
Check	04/24/2015	10877	Fuelman	-208.69
Check	04/24/2015	10878	MATC	-155,194.35
Check	04/24/2015	10879	OWATC	-144,825.00
Check	04/24/2015	10880	Snow College	-62,500.00
Check	04/24/2015	10881	SWATC	-90,234.89
Check	04/24/2015	10882	TATC	-69,075.00
Check	04/24/2015	10883	Tyler Brinkerhoff	-31.95
Check	04/24/2015	10884	UBATC	-144,786.25
Check	04/24/2015	10885	USU Eastern	-56,250.00
Check	04/27/2015	10886	Le Bus	-1,035.00
EFT	04/30/2015	EFT	Wells Fargo Card - Kristin	-2,183.11
EFT	04/30/2015	EFT	Wells Fargo Card - Tyler	-2,055.44
EFT	04/30/2015	EFT	Wells Fargo Card - Rob	-824.18
Check	05/27/2015	10887	Automated Business Products	-60.17
Check	05/27/2015	10888	BATC	-60,693.45
Check	05/27/2015	10889	Eide Bailly	-7,000.00
Check	05/27/2015	10890	Fluid Studio	-900.00
Check	05/27/2015	10891	Fuelman	-448.51
Check	05/27/2015	10892	Glen Ricks Photography Inc	-185.00
Check	05/27/2015	10893	Hansen Landscaping, LLC	-18,841.00
Check	05/27/2015	10894	Quill Corporation	-102.95
Check	05/27/2015	10895	Sam Rogers, MEG	-60.00
Check	05/27/2015	10896	Utah Business Magazine	-2,500.00
Check	05/27/2015	10897	Wilkins Bus Lines. Inc.	-1,100.00



*Utah College of Applied Technology
Office of the President*

Fiscal Year 2015 Office Budget as of 5/31/15

Revenue	<u>Budgeted</u>	<u>Year to Date</u>	<u>%</u>
UCAT Administration Ongoing Appropriation	1,841,500	1,841,500	100.0%
Equipment Appropriation	561,100	561,100	100.0%
Custom Fit Appropriation	3,159,200	3,159,200	100.0%
One-time Marketing/Messaging Fund	200,000	200,000	100.0%
One-time Disabled Scholarship Fund	100,000	100,000	100.0%
Perkins Leadership Fund for Professional Development	25,000	25,000	100.0%
Campus Support for Northstar	170,000	170,000	100.0%
Equipment Flow Through to Campuses	(551,500)	(551,500)	100.0%
Custom Fit Flow Through to Campuses	(3,150,000)	(3,150,000)	100.0%
Admin Line Item to Campuses	(400,000)	(400,000)	100.0%
Total State Budget for President's Office	<u><u>1,955,300</u></u>	<u><u>1,955,300</u></u>	<u><u>100.0%</u></u>

Expenditures			
Salaries, Payroll Tax & Benefits	1,259,790	1,051,021	83.4%
Building Occupancy Costs	135,000	104,539	77.4%
Internal Auditing	30,000	7,000	23.3%
Professional Development Conference	40,000	28,647	71.6%
Equipment Purchases	20,000	5,405	27.0%
Employee Travel	15,000	6,295	42.0%
Board Meetings	11,500	4,925	42.8%
UCAT System Meetings	12,500	8,724	69.8%
Marketing	220,000	199,915	90.9%
Automobile Expenses	13,000	6,960	53.5%
Annual Report	7,500	6,456	86.1%
Supplies & Misc. Expenses	48,200	38,763	80.4%
Memberships	13,000	12,200	93.8%
Scholarships for Disabled (one-time)	100,000	100,000	100.0%
Unallocated	29,810	-	0.0%
Total Expenditures	<u><u>1,955,300</u></u>	<u><u>1,580,850</u></u>	<u><u>80.8%</u></u>