



UTAH SYSTEM OF TECHNICAL COLLEGES

COMMISSIONER SEARCH

The Utah System of Technical Colleges (USTC) Board of Trustees is seeking applications for the position of Commissioner of Technical Education.

The Utah System of Technical Colleges is Utah's system of eight regional technical colleges. The USTC currently has an annual appropriated budget of \$83.5 million and was established by the State of Utah in 2001 to provide industry-driven training and technical education with a primary mission of serving Utah's employers. Information about USTC is available at www.utech.edu.

The Commissioner of Technical Education serves as the chief executive officer to the USTC Board of Trustees in carrying out its statutory assignment for the control, management, and supervision of the technical colleges. Under the direction of the Board of Trustees, the Commissioner oversees the general operation and accountability of the USTC office. A full description of the Commissioner's functions is provided in [USTC Policy 105](#) (Commissioner of Technical Education Functions).

In fiscal year 2017, the USTC system logged 5.6 million instructional membership hours to over 33,000 part-time, full-time, adult and secondary students. USTC colleges offer nearly 400 accredited occupational certificate programs and many other skills training courses. [USTC annual report](#).

REQUIRED QUALIFICATIONS

The Commissioner of Technical Education is appointed by the USTC Board of Trustees, conditioned on approval from the Utah State Governor and the consent of the State Senate. The USTC Commissioner serves at the discretion of the Board of Trustees. The successful applicant must demonstrate:

- Ability to perform each of the functions outlined in [USTC Policy 105](#) (Commissioner of Technical Education – Functions).
- Extensive experience in career and technical education.
- Proven record of administrative and executive leadership experience at a senior management level.
- Ability to build relationships with, be accountable to, and collaborate with the Legislature, Governor, USTC Board of Trustees, government and education boards and officials, and business/industry and community leaders. Ability to lead, oversee, direct, build collaboration and consensus, and inspire USTC presidents, USTC faculty and staff, and college boards of directors.
- Successful experience in budgeting, long-range planning, and managing fiscal resources.

- An understanding and commitment to the mission of an established system of technical colleges.
- Strong communication, interpersonal and negotiation skills.
- Masters Degree required.

APPLICATION PROCESS:

To be considered, each applicant must submit the following:

- Cover letter
- Current resume
- Written description of the candidate's ability to perform each of the functions of the Commissioner as described in [USTC Policy 105](#) (Commissioner of Technical Education – Functions), using specific examples
- List of names and phone numbers of six references who can be contacted
- Limit total application material to 12 pages or fewer

Salary and benefits will be competitive. All applications will be treated confidentially. A background check will be required for finalists. Names of finalists will be made public. The selected Commissioner must be approved by the Governor with consent of the State Senate.

To ensure full consideration, application materials should be submitted by Thursday, August 30, 2018, 5:00 pm (MDT).

For further information, please visit www.utech.edu.

Please submit completed application by e-mail to:
Eva Doolin, Executive Assistant to the USTC Commissioner
Utah System of Technical Colleges
E-mail: edoolin@utech.edu – Phone 385-231-0843.