

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES 23 March 2017

ITEM: III.Z

TOPIC: Office of the UCAT Commissioner Budget Report

BACKGROUND

Per UCAT policy 555.3.6, “A report, detailing revenue and expenditures for all budget categories, shall be presented to the Board of Trustees in all regular meetings of the Board.” The attachments include a report detailing appropriated revenues and expenditures by category for the Office of the Commissioner for the current fiscal year through Feb 28, 2017, as well as the check register for January through Feb 2017.

RECOMMENDATION

Information/discussion only.

Attachments: Check/Disbursement register
Budget progress report



Utah College of Applied Technology
Check Register
 January through February 2017

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Bill Pmt -Check	01/18/2017	11217	AT&T	-45.70
Bill Pmt -Check	01/18/2017	11218	BATC	-187,275.00
Bill Pmt -Check	01/18/2017	11219	DATC	-195,400.00
Bill Pmt -Check	01/18/2017	11220	Dave Ulery	-51.00
Bill Pmt -Check	01/18/2017	11221	Dave Woolstenhulme	-3,175.25
Bill Pmt -Check	01/18/2017	11222	DXATC	-119,175.00
Bill Pmt -Check	01/18/2017	11223	Fuelman	-332.65
Bill Pmt -Check	01/18/2017	11224	James Olsen	-50.00
Bill Pmt -Check	01/18/2017	11225	Joseph Demma	-97.45
Bill Pmt -Check	01/18/2017	11226	MATC	-177,575.00
Bill Pmt -Check	01/18/2017	11227	Mike Angus	-164.00
Bill Pmt -Check	01/18/2017	11228	OWATC	-191,675.00
Bill Pmt -Check	01/18/2017	11229	Scott Theurer	-67.00
Bill Pmt -Check	01/18/2017	11230	Snow College	-68,750.00
Bill Pmt -Check	01/18/2017	11231	Steve Moore	-38.00
Bill Pmt -Check	01/18/2017	11232	SWATC	-116,950.00
Bill Pmt -Check	01/18/2017	11233	TATC	-112,150.00
Bill Pmt -Check	01/18/2017	11234	UBATC	-149,500.00
Bill Pmt -Check	01/18/2017	11235	USU Eastern	-62,500.00
Bill Pmt -Check	01/18/2017	11236	Zachary Barrus	-101.70
Bill Pmt -Check	02/01/2017	EFT	WF Card - 0010	-104.95
Bill Pmt -Check	02/01/2017	EFT	WF Card - 4403	-7,387.44
Bill Pmt -Check	02/01/2017	EFT	WF Card - 4617	-535.58
Bill Pmt -Check	02/01/2017	EFT	WF Card - 4625	-880.28
Bill Pmt -Check	02/07/2017	11237	Automated Business Products	-135.00
Bill Pmt -Check	02/07/2017	11238	DATC	-750.00
Bill Pmt -Check	02/07/2017	11239	Jonathan Clark	-421.08
Bill Pmt -Check	02/07/2017	11240	Joseph Demma	-980.86
Bill Pmt -Check	02/07/2017	11241	Utah Business Magazine	-5,000.00
Bill Pmt -Check	02/07/2017	11242	Utah Dept of Admin Services	-10.90
Bill Pmt -Check	02/17/2017	11243	Ken Garff West Valley Chrysler	-38,516.00
Bill Pmt -Check	02/24/2017	11244	Aubrey Schrag	-32.60
Bill Pmt -Check	02/24/2017	11245	BATC	-88.30
Bill Pmt -Check	02/24/2017	11246	edcUTAH	-2,500.00
Bill Pmt -Check	02/24/2017	11247	Fuelman	-315.70
Bill Pmt -Check	02/24/2017	11248	Joseph Demma	-300.50
Bill Pmt -Check	02/24/2017	11249	MATC	-1,500.00
Bill Pmt -Check	02/24/2017	11250	Williams Visual	-3,125.00



Utah College of Applied Technology

Office of the Commissioner

Fiscal Year 2017 Office Budget

Revenue	<u>Budgeted</u>	<u>Year to Date</u>	<u>%</u>
UCAT Administration Ongoing Appropriation	1,868,900	1,401,675	75.0%
Equipment Appropriation	1,161,100	870,825	75.0%
Custom Fit Appropriation	3,959,200	2,969,400	75.0%
Perkins Leadership Fund for Professional Development	30,000	-	0.0%
Campus Support for Northstar	170,000	85,000	50.0%
SLDS Grant	135,000	38,202	28.3%
Equipment Flow Through to Campuses	(1,143,400)	(857,550)	75.0%
Custom Fit Flow Through to Campuses	(3,950,000)	(2,962,500)	75.0%
Admin Line Item to Campuses	<u>(400,000)</u>	<u>(300,000)</u>	<u>75.0%</u>
Total State Budget for President's Office	<u><u>1,830,800</u></u>	<u><u>1,245,052</u></u>	<u><u>68.0%</u></u>

Expenditures

Salaries, Payroll Tax & Benefits	1,410,011	884,532	62.7%
Building Occupancy Costs	131,000	104,538	79.8%
Professional Development Conference	40,000	-	0.0%
Equipment Purchases*	17,700	49,814	281.4%
Employee Travel	15,000	12,463	83.1%
Board Expenses	9,000	2,437	27.1%
UCAT System Meetings	11,000	7,494	68.1%
Marketing	84,000	20,741	24.7%
Automobile Expenses	12,000	3,413	28.4%
Annual Report	7,500	-	0.0%
Supplies & Misc. Expenses	65,240	40,469	62.0%
Memberships	22,200	19,700	88.7%
Unallocated/(Covered by Reserves)	<u>6,149</u>	<u>-</u>	<u>0.0%</u>
Total Expenditures	<u><u>1,830,800</u></u>	<u><u>1,145,601</u></u>	<u><u>62.6%</u></u>

*Includes vehicle purchase as discussed in January meeting