

# UTAH COLLEGE OF APPLIED TECHNOLOGY

## AGENDA ITEM

### UCAT BOARD OF TRUSTEES 23 March 2017

ITEM: II.H

TOPIC: Policy 113, "Applied Technology College Presidents – Compensation"

#### BACKGROUND

A committee appointed by the Board in its September 2016 meeting has completed work on developing a policy for Board consideration that addresses compensation of applied technology college presidents under the new statutory provisions of 2016 Senate Bill 131.

Policy 113, "Applied Technology College Presidents - Compensation", establishes the process by which the Board will set compensation for college presidents. The policy delegates annual compensation adjustments to a compensation committee appointed by the Board Chair, and provides for full Board action under extraordinary circumstances. Compensation for newly-appointed presidents in accordance with Policy 111 is also addressed.

Additionally, the policy discusses benefits provided to college presidents and outlines provisions related to vehicle allowances and personal vehicle mileage reimbursement.

#### RECOMMENDATIONS

UCAT Administration recommends the Board of Trustees approve Policy 113, "Applied Technology College Presidents – Compensation", for immediate implementation. If the policy is approved, it is further recommended that the Board Chair assign a compensation committee as provided in 113.4.2 to address annual adjustments for FY 2018.

Attachments: Draft Policy 113, "Applied Technology College Presidents - Compensation"





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## 113.1 Purpose

To establish protocol and procedures pertaining to compensation of college presidents.

## 113.2 References

[UCA 53B-2a-107\(2\)\(e\)](#), Applied Technology College Presidents

## 113.3 Approval

UCAT Board of Trustees approval: 23 March 2017 (pending).

## 113.4 Salary

- 4.1 **Board Sets Presidents' Salaries:** Per [UCA 53B-2a-107\(2\)\(e\)](#), the Board of Trustees, in cooperation with an applied technology college board of directors, sets the compensation for an applied technology college president. A college president's compensation and any associated increase is dependent upon college budget availability.
- 4.2 **Compensation Committee:** The Board Chair shall annually assign a compensation committee which shall include the Commissioner and at least two members of the Board of Trustees, but shall not constitute a quorum of either the Board or the Executive Committee of the Board. The compensation committee shall set the salary of each college president based on 4.3 through 4.6 below.
- 4.3 **Market Range for Presidents' Salaries:** The compensation committee shall employ methods and/or outside firms approved by the Board to determine a market range for the salary of each college president approximately once every three years. The compensation committee shall work within the range when determining the salary for each president.
- 4.4 **Target Salary:** The target salary for each president shall be the midpoint of his or her respective market range.
- 4.5 **Cooperation with College Board** College Boards of Directors are encouraged to provide compensation recommendations for their college presidents. Any such recommendations shall be communicated to the compensation committee via the Chair of the College Board of Directors.
- 4.6 **Annual Adjustments:** Each president's annual compensation adjustment, if applicable, may be an increase determined by the compensation committee toward the target. Presidents whose salaries are at or above the target may receive an increase equal to any compensation increases funded by the legislature for the fiscal year. If the committee finds that a president whose salary is above the target should be considered for a



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compensation increase greater than the amount funded by the legislature, other recommendations may be brought to the Board of Trustees for consideration.

- 4.7 New Presidents:** The compensation of a new president shall, in accordance with Policy [111.6.5](#), be negotiated and finalized by the Chair and Vice Chair of the Board of Trustees, in cooperation with the Chair of the applied technology college Board of Directors and in consultation with the Commissioner, within and generally below the midpoint of the range established in 113.4.3 unless in an exceptional case a greater salary is authorized by the Board of Trustees.

## 113.5 Benefits

- 5.1 College-Provided Fringe Benefits:** Unless otherwise noted in this policy, a college president shall receive benefits commensurate with other professional/executive staff employed by the college with respect to health insurance, group life insurance, retirement, tuition waivers, etc.

## 113.6 Vehicles

- 6.1 Vehicle allowance and Mileage Reimbursement:** A college president shall receive a vehicle allowance set by the compensation committee, which may be adjusted annually based on the Consumer Price Index as reported by the U.S. Bureau of Labor Statistics (CPI-U). The vehicle allowance shall be considered wages but shall not be used to compute salary-driven benefits such as retirement contributions. Additionally, a president may receive mileage reimbursement for the use of his or her personal vehicle on college business in accordance with college policy at the same rate as other college employees.

- 113.7 Policy Applicable to the Commissioner of Technical Education:** Where appropriate, this policy shall apply to the Commissioner of Technical Education.