

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

6 April 2016

ITEM: III.U

TOPIC: Office of the UCAT President Budget Report

BACKGROUND

Per UCAT policy 555.3.6, "A report, detailing revenue and expenditures for all budget categories, shall be presented to the Board of Trustees in all regular meetings of the Board." The attachments include a report detailing appropriated revenues and expenditures by category for the Office of the President for the current fiscal year through March 31, 2016 as well as the check register for January - March 2016.

RECOMMENDATIONS

Information/discussion only

Attachments:

Check/Disbursement register
Budget progress report



Utah College of Applied Technology
Check Register
 January through March 2016

Type	Date	Num	Name	Amount
Bill Pmt -Check	01/21/2016	11025	BATC	-2,500.00
Bill Pmt -Check	01/21/2016	11026	DATC	-2,500.00
Bill Pmt -Check	01/21/2016	11027	DXATC	-299.20
Bill Pmt -Check	01/21/2016	11028	Eide Bailly	-17,000.00
Bill Pmt -Check	01/21/2016	11029	Fuelman	-637.00
Bill Pmt -Check	01/21/2016	11030	IC Group	-468.95
Bill Pmt -Check	01/21/2016	11031	John Sargeant	-200.00
Bill Pmt -Check	01/21/2016	11032	MATC	-5,000.00
Bill Pmt -Check	01/21/2016	11033	SWATC	-2,500.00
Bill Pmt -Check	01/21/2016	11034	TATC	-838.20
Bill Pmt -Check	01/21/2016	11035	UBATC	-2,500.00
Bill Pmt -Check	01/21/2016	11036	Wanda Held	-812.50
Bill Pmt -Check	01/26/2016	11037	Shawn Owens	-812.50
Bill Pmt -Check	02/18/2016	11038	Aubrey Schrag	-41.95
Bill Pmt -Check	02/18/2016	11039	Elsa Zweifel	-168.84
Bill Pmt -Check	02/18/2016	11040	Fluid Studio	-15,000.00
Bill Pmt -Check	02/18/2016	11041	Fuelman	-336.52
Bill Pmt -Check	02/18/2016	11042	IC Group	-1,421.52
Bill Pmt -Check	02/18/2016	11043	Jared Haines	-273.00
Bill Pmt -Check	02/18/2016	11044	Kristin Smith	-93.30
Bill Pmt -Check	02/18/2016	11045	Steve Moore	-502.50
Bill Pmt -Check	02/18/2016	11046	Utah Foundation	-2,500.00
Bill Pmt -Check	02/18/2016	11047	Wallwork Media & Design	-3,215.00
Bill Pmt -Check	02/18/2016	11048	Williams Visual	-2,700.00
Bill Pmt -Check	03/02/2016	11049	BH Development, LC	-210.00
Bill Pmt -Check	03/02/2016	11050	Elsa Zweifel	-395.95
Bill Pmt -Check	03/02/2016	11051	Tyler Brinkerhoff	-236.70
Bill Pmt -Check	03/02/2016	11052	Utah Dept of Admin Services	-150.00
Bill Pmt -Check	03/02/2016	11053	Zachary Barrus	-113.13
Bill Pmt -Check	03/15/2016	11054	BATC	-204,353.09
Bill Pmt -Check	03/15/2016	11055	Cicero Group	-2,800.00
Bill Pmt -Check	03/15/2016	11056	DATC	-143,025.00
Bill Pmt -Check	03/15/2016	11057	Digital River. Inc	-1,379.40
Bill Pmt -Check	03/15/2016	11058	DXATC	-84,875.00
Bill Pmt -Check	03/15/2016	11059	edcUTAH	-2,500.00
Bill Pmt -Check	03/15/2016	11060	MATC	-127,375.00
Bill Pmt -Check	03/15/2016	11061	OWATC	-144,825.00
Bill Pmt -Check	03/15/2016	11062	Rob Brems	-540.00
Bill Pmt -Check	03/15/2016	11063	Snow College	-62,500.00
Bill Pmt -Check	03/15/2016	11064	Success in Education Foundation	-10,000.00
Bill Pmt -Check	03/15/2016	11065	SWATC	-84,875.00
Bill Pmt -Check	03/15/2016	11066	TATC	-71,834.50
Bill Pmt -Check	03/15/2016	11067	UBATC	-111,575.00
Bill Pmt -Check	03/15/2016	11068	USU Eastern	-56,250.00



*Utah College of Applied Technology
Office of the President*

Fiscal Year 2016 Office Budget as of 3/31/16

Revenue	<u>Budgeted</u>	<u>Year to Date</u>	<u>%</u>
UCAT Administration Ongoing Appropriation	1,868,900	1,401,675	75.0%
Equipment Appropriation	561,100	420,825	75.0%
Custom Fit Appropriation	3,159,200	2,369,400	75.0%
Perkins Leadership Fund for Professional Development	40,000	-	0.0%
Campus Support for Northstar	170,000	127,500	75.0%
Equipment Flow Through to Campuses	(551,500)	(413,625)	75.0%
Custom Fit Flow Through to Campuses	(3,150,000)	(2,362,500)	75.0%
Admin Line Item to Campuses	(400,000)	(300,000)	75.0%
Total State Budget for President's Office	<u>1,697,700</u>	<u>1,243,275</u>	<u>73.2%</u>

Expenditures

Salaries, Payroll Tax & Benefits	1,251,035	895,664	71.6%
Building Occupancy Costs	135,000	80,652	59.7%
Internal Auditing	30,000	23,000	76.7%
Professional Development Conference	60,000	-	0.0%
Equipment Purchases	10,000	9,615	96.2%
Employee Travel	15,000	7,816	52.1%
Board Meetings	9,000	10,513	116.8%
UCAT System Meetings	12,500	7,112	56.9%
Marketing	84,000	71,173	84.7%
Automobile Expenses	13,000	4,086	31.4%
Annual Report	7,500	-	0.0%
Supplies & Misc. Expenses	50,740	41,864	82.5%
Memberships	13,000	15,200	116.9%
Unallocated/(Covered by Reserves)	6,925	-	0.0%
Total Expenditures	<u>1,697,700</u>	<u>1,166,695</u>	<u>68.7%</u>