

The Utah College of Applied Technology (UCAT)  
Special Executive Committee Meeting

DATE: 01 July 2014

TIME: 7:30 AM – 8:00 AM

LOCATION: Utah College of Applied Technology  
2801 Ashton Boulevard  
Lehi, UT 84043

(Anchor location for electronic access)

## MINUTES

(Awaiting final approval – subject to change)

### Executive Committee Present

Tom Bingham, Chair – TATC\*  
Michael Madsen, 1<sup>st</sup> Vice Chair – BATC\*  
Jim Evans 2<sup>nd</sup> Vice Chair – MATC\*  
Michael Jensen – DATC\*  
Ron Larsen – DXATC\*  
Stephen Wade – SWATC\*

### Executive Committee Absent

Steve Moore - OWATC  
Mark Dennis – UBATC

### UCAT Administration

Robert Brems – President  
Tyler Brinkerhoff – VP, Administrative Services  
Jordan Rushton – Executive Assistant  
Doug Richards, Legal Counsel

### Others Present

Richard Maughan – BATC, Campus President\*  
Kelle Stephens – DXATC, Campus President\*  
Clay Christensen – MATC, Campus President\*

### Call to Order

Meeting was called to order at 7:34 a.m.

### I. Approval of Dixie Commons Lease

President Stephens introduced the lease agreement provided in the agenda for the proposed space at Dixie Commons. The Executive Committee reviewed the lease agreement terms and moved to approve the lease.

A motion was made to approve the Dixie Commons Lease.

Motion: Stephen Wade

Second: Jim Evans

Voting: Unanimous

### Adjourn

Motion to Adjourn: Michael Madsen

Second: Michael Jensen

Meeting Adjourned at 7:44 a.m.