



Utah System of Technical Colleges
Board of Trustees Meeting
June 23, 2020 – 10:00 am to 2:00 pm
Anchor Location: Tooele Technical College
88 So. Tooele Blvd., Tooele, UT 84074

MINUTES

(PENDING APPROVAL OF THE BOARD OF TRUSTEES)

Board of Trustees Members Present:

Steve Moore, Chair – Ogden-Weber Technical College
Aaron Osmond, Vice-Chair – Inf. Technology
Mike Angus – Uintah Basin Technical College
Jera L. Bailey – Healthcare
Brett Barton – Life Sciences*
Stacey K. Bettridge – Transportation
Michael Jensen – Davis Technical College*
Charles Hansen – Tooele Technical College
Susan Johnson – Manufacturing*
Arthur E. Newell – Mountainland Technical College
Brad Tanner – Non-Union Trade
Scott Theurer – Bridgerland Technical College
Stephen Wade – Dixie Technical College

Trustees absent/excused:

Russell Lamoreaux – Union Trade
Chuck Taylor – Southwest Technical College

UTech Administration:

Jared Haines – Interim Commissioner of Technical Education
Kim Ziebarth – Associate Commissioner for Academic and Student Affairs*
Zachary Barrus - Assistant Commissioner for Data and Institutional Research
Tyler Brinkerhoff – Assistant Commissioner for Planning, Finance, and Facilities
Eric Petersen – Legal Counsel*

College Presidents Present:

Darin Brush, Davis Technical College
Kelle Stephens, Dixie Technical College*
Clay Christensen, Mountainland Technical College
Jim Taggart, Ogden-Weber Technical College
Paul Hacking, Tooele Technical College
Brennan Wood, Southwest Technical College
Aaron Weight, Uintah Basin Technical College

(*) By electronic access

MINUTES OF MEETING
UTAH SYSTEM OF TECHNICAL
COLLEGES BOARD OF TRUSTEES

June 23, 2020

(PENDING APPROVAL OF THE BOARD OF TRUSTEES)

The meeting was called to order at 10:15 am.

1. Call to Order and welcome:

Chair Steve Moore welcomed everyone for their attendance.

2. CLOSED SESSION - College Presidents 2020 Formal and Informal Reviews:

The Board moved to closed session at 10:23 am.

Motion: Vice-Chair Aaron Osmond moved that the Utah System of Technical Colleges Board of Trustees meet in closed session, as provided in Utah Code Title 52, Chapter 4, Sections 204-205 and 206, for the discussion of the character, professional competence, or physical or mental health of an individual.

Seconded: Trustee Arthur Newell

Voting: Unanimous

Roll Call Vote:

Steve Moore, Chair – yes
Aaron Osmond, Vice-Chair – yes
Mike Angus – yes
Scott Theurer – yes
Jera L. Bailey – yes
Stacey Bettridge – yes
Charles Hansen – yes
Michael Jensen – yes
Susan Johnson – yes
Brad Tanner – yes
Scott Theurer – yes
Arthur E. Newell – yes
Stephen Wade – yes

The Board reconvened in Open Session at 11:00 am.

Chair, Steve Moore, opened the session by informing that the Board met in closed session today to review the 2020 college presidents formal and informal evaluations.

Chair Moore thanked presidents and their staff for their excellent work at their institutions.

He also thanked President Paul Hacking and his staff for hosting today's meeting; and reminded everyone to follow the COVID-19 safety protocol.

Roll call:

Steve Moore, Chair – yes
Aaron Osmond, Vice-Chair – yes
Mike Angus – yes
Jera L. Bailey – yes
Brett Barton – yes
Stacey Bettridge – yes
Michael Jensen – yes
Charles Hansen – yes
Susan Johnson – yes
Brad Tanner – yes
Scott Theurer – yes
Arthur E. Newell – yes
Stephen Wade – yes
Trustees absent/excused:
Trustee Russell Lamoreaux
Trustee Chuck Taylor

3. **Pledge of Allegiance:** Conducted by Trustee Brad Tanner
4. **Hosting College Highlights.** President Paul Hacking welcomed everyone to Tooele Technical College to the last UTech Board of Trustees meeting and celebration of the history of the Utah System of Technical Education. He presented the Tooele Technical College highlights, which included short videos – [please see the presentation.](#)
5. **Group Portrait** – On July 1, 2020, the Utah System of Technical Colleges will be merged with the Utah System of Higher Education. A photo was taken of the trustees in attendance.
6. **Consent items:** Chair Moore reviewed the consent items and asked if anyone had questions before the motion to approve the consent items:
 - a. Minutes of March 19, 2020 Board Meeting
 - b. Minutes of April 6, 2020, Board Meeting
 - c. UTech Commissioner Office Budget Report
 - d. Program Approvals
 - e. UTech Master Calendar
 - f. FY2021 Data Dictionary

Motion: Trustee Susan Johnson moved that the board approve the consent items as presented.
Seconded: Trustee Arthur Newell
Voting: Unanimous

7. **Board Committee Reports:**

a. **Executive Committee:** Chair Moore mentioned that Interim Commissioner Haines declined the compensation adjustment that was approved in the April 6, 2020, Board of Trustees Meeting, citing economic conditions with the pandemic and inconsistencies with presidents' compensation. Since the action did not take place, Chair Moore indicated the Executive Committee would present the adjustment to the new board leadership for further action.

Vice-Chair Osmond expressed his support. Commissioner Haines thanked the Board Leadership for their consideration and support.

b. **Capital Facilities Committee:** Assistant Commissioner, Tyler Brinkerhoff informed that the Capital Facilities Committee met on June 18, 2020, to discuss the current state of the capital development funding. Due to the COVID-19 pandemic, the legislature rescinded funding that was appropriated this year for new buildings. This affects the Bridgerland Technical College Health Sciences building as a non-dedicated project, and the Mountainland Technical College Provo Campus remodel and Tooele Technical College building expansion as dedicated projects.

Motion: Vice-Chair Aaron Osmond moved that the UTech Board places a moratorium on new capital development requests until the budget is restored to ensure those projects that were previously approved are funded again.

Seconded: Trustee Brad Tanner

Voting: Unanimous

c. **Student Education and Workforce Alignment Committee:** Trustee Scott Theurer, Committee Chair, asked the board to entertain a discussion regarding the current student perspective as well as going forward. Trustee Theurer mentioned that Associate Commissioner Ziebarth gave the committee some areas to focus on, such as prior learning assessment, work-based activities, workforce development, industry credentials, student achievement, etc.

Trustees and college presidents discussed the different ways that the institutions are currently working and the future delivery and tools of learning.

d. **10-year Strategic Planning Committee:** Vice-Chair Osmond reported that due to the integration of the two systems, it was not practical to present a 10-year strategic plan for the UTech system. The new board will work on the strategic plan linked to the statewide goals that are being influenced by the legislature and other stakeholders as part of the process.

e. **Compensation Committee:** Trustee Charles Hansen, Committee Chair – reported that the committee met on April 21, 2020. The committee determined that there will be no change in the college presidents' salaries for FY2021. The new market ranges and factors for compensation adjustments will be carried over to the new Utah Board of Higher Education.

f. **Audit Committee:** Trustee Brad Tanner, Committee Chair, informed that the state performed an annual audit on each of the UTech campuses without significant findings,

except for two minor issues at Mountainland and Ogden-Weber Technical Colleges.

Chair Moore thanked each of the committee chairs and their members for their service and leadership on the committees.

8. **COVID-19 College Plans, and Impacts:** Associate Commissioner, Kim Ziebarth reported that the State created a committee to develop a plan to mitigate the economic impact of COVID-19. The attachments to the agenda included: 1) reopen plan template, 2) CDC Higher Education Guidelines, and 3) State Landscape Research. These documents were sent to each institution and were attached to today's agenda. Both, USHE and the COVID-19 Taskforce asked colleges to submit updates plans for their operations using a template. These plans are due on June 30, 2020.
9. **FY2021 Budget Adjustments.** Assistant Commissioner, Tyler Brinkerhoff, reported that the legislature reversed all new appropriations for technical colleges for the FY2021 due to the COVID19 pandemic and the economy. This includes base budget cuts of 2.5%. Assistant Commissioner Brinkerhoff will reconcile with the budget and will email it to the board and college presidents.
10. **Action Item: Proposed FY2021 Differential Tuition Rates:** Assistant Commissioner, Brinkerhoff stated that UTech policy 204.6.4 provides for differential tuition rates to be presented to the board for approval.
Motion: Trustee Scott Theurer, move the board to approve the proposed FY2021 differential Tuition Rates as presented.
Seconded: Trustee Mike Angus
Voting: Unanimous
11. **Action Item: Vacating UTech Office and Lease Termination:** Assistant Commissioner, Tyler Brinkerhoff, stated that with the merger of the Utah System of Technical Colleges and the Utah System of Higher Education, the UTech staff would relocate to the Office of the Commissioner of Higher Education (OCHE). The Northstar Team will transfer to the University of Utah IT Department.

The relocations create the need to vacate the office occupied by UTech at 310 So. Main St., Salt Lake City, Utah 84101. The seven-year term lease expires in 2024. The Utah School and Institutional Trust Fund Office (SITFO) will assume the lease. Since SITFO's needs are smaller than UTech's, in consultation with USHE, a \$205,900 disbursement will be necessary to terminate the lease. The contract is between the State and the landlord.

Trustee Brad Tanner asked if there is an opportunity to explore other options. Trustee Arthur Newell wondered whether the state would be able to sublease it and reimburse USHE?

Vice-Chair Osmond replied that the UTech Board leadership had the same questions.

Still, unfortunately, when taking into consideration the COVID-19 pandemic, with no needs for lease in the marketplace, the liability, the cost associated with it, it is unlikely we could sublease it. Therefore, the best option is to pay the \$205,900.

Motion: Trustee Arthur Newell moved that the board approve the lease termination and associated funds for disbursement, as well as to authorize Interim Commissioner Jared Haines to sign the MOU with SITFO.

Seconded: Trustee, Stephen Wade

Voting: Unanimous

- 12. Utah Board of Higher Education Transition Update:** Vice-Chair, Aaron Osmond, reported that the board of the Utah System of Higher Education had been formed with sixteen board members and two students selected from the Governors' Office, who were confirmed by the Senate last month. Six members of the UTech board: Mike Angus, Jera Bailey, Stacey Bettridge, Arthur Newell, Scott Theurer, and Aaron Osmond, as well as a student from Bridgerland Technical College representing the UTech. Nine members of the USHE board were selected. Vice-Chair Osmond also informed that Shawn Newell, currently a member of the K-12 school board, will also be part of the Utah Board of Higher Education.

Vice-Chair Osmond reported that he had the opportunity to meet with each member of the new board about their views of the combined system. Although some have unique ideas, there is a consensus and interest in preserving, protecting, and reinforcing the value of each system, the unique contribution and the importance of technical education going forward.

The new board also will nominate as leadership: Harris Simmons as Board Chair and Nina Barnes and Aaron Osmond as Vice-Chairs. The first board meeting is scheduled for July 1, 2020. There will also be four committees: Academic degree-granting, Technical Education, Student Affairs, and Finance/Facilities.

The legislature leadership that was involved in creating this board are highly engaged, Both Senator Millner and Speaker Wilson are interested in helping to attain the statewide goals.

Trustee Brad Tanner asked about the Commissioner position and if there will be two commissioners? Vice-Chair Osmond explained that regarding the Commissioner's position, the board would vote on July 1, 2020, and that the structure will have one commissioner and two associate commissioners that include technical and academic.

Chair Moore asked how many applications were received for the commissioner position? Vice-Chair Osmond answered that there were six or seven. He also stated that the committee had conversations with the applicants and reached out proactively to numerous potential candidates in the State. The reaction from most applicants was, "I am not interested in the role because of various reasons and mostly because of the complexity of bringing both systems together and the challenges created by the COVID-19 pandemic." Some applicants viewed that there is a very competent interim commissioner in place.

Trustee Brad Tanner also asked if the commissioner position is something that the board needs to vote on. The answer is that the new board has statutory authority to

make the decision, the Governor approves, and the Senate confirms the decision.

Commissioner Haines reported that the UTech staff will engage the USHE staff, institutions, and board with technical education. The technical colleges will benefit from USHE's staff resources.

- 13. Recognition of UTech Board of Trustees Members:** Commissioner Haines reported that Assistant Commissioner Tyler Brinkerhoff resigned his position effective June 30, 2020, as he and his family will relocate to southern Utah. Commissioner Haines thanked Mr. Brinkerhoff for his contributions to the commissioner's office.

Chair Moore and Vice-Chair Osmond thanked and presented tokens to each of the Trustees for serving as board members for the Utah System of Technical Colleges (UTech) Trustees: Mike Angus, Brett Barton, Jera Bailey, Stacey Bettridge, Charles Hansen, Michael Jensen, Susan Johnson, Russell Lamoreaux, Chuck Taylor, Scott Theurer, and Stephen Wade.

Chair Moore said that it was a great honor and privilege for him to work alongside the trustees, college presidents, and their staff, the commissioner, and his staff. He congratulated those trustees that will be on the new board and encourage them to carry the torch and to make the technical and academic education in Utah the best in the nation.

Vice-Chair Osmond presented Chair Moore with the gavel in appreciation for his leadership.

- 14. Action Item: Resolution of Appreciation.** Chair Moore read the resolution of appreciation.

Motion: Trustee Stephen Wade moved the board to approve the resolution of appreciation as presented.

Seconded: Trustee Brad Tanner

Voting: Unanimous

- 15. Lunch:** 12:30 pm

- 16. Adjournment.** Trustee Stephen Wade moved the board to adjourn the meeting.

The meeting adjourned at 2:00 pm