



<b>Subject:</b>	Equal Opportunity and Nondiscrimination
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### 501.1 Purpose

To establish a policy of equal opportunity and nondiscrimination for the Office of the USTC Commissioner.

### 501.2 Approval

USTC Board of Trustees: October 15, 2009. Revised: June 8, 2016; September 13, 2017.

### 501.3 Policy

- 3.1 **Equal Employment Opportunity:** The Commissioner's Office is an Equal Opportunity Employer and is fully committed to the principle of nondiscrimination in all employment-related practices and decisions, including recruitment, hiring, supervision, promotion, compensation, benefits, termination, and all other practices and decisions affecting employment status, rights, and privileges.
- 3.2 **Personnel Management:** Executive, administrative, and supervisory officers exercising personnel management responsibilities are required to take vigorous and appropriate action to assure that all employment-related practices and decisions are made without discrimination, harassment, or prejudicial treatment because of race, color, religion, national origin, sex, childbirth, pregnancy, pregnancy-related conditions, age, or status as a person with disabilities, disabled veteran, or veteran of the Vietnam era, or otherwise as provided by law.
- 3.3 **Job-related Criteria and Standards:** All employment practices and decisions shall be instituted and administered in a fair and equitable manner, using only legally valid job-related criteria and standards, including experience, training, education, skills, and potential for successful job performance and upward mobility.
- 3.4 **Facilities Operations:** All facilities shall be maintained and operated on a non-segregated and nondiscriminatory basis.
- 3.5 **Equal Employment Opportunity:** The USTC Commissioner will monitor compliance with this policy.
- 3.6 **Noncompliance:** The Commissioner's Office has established appropriate grievance procedures to investigate complaints by employees claiming to have been denied the benefits of this policy (see Policy 504). It is a violation of USTC policy for any employee to retaliate in any manner against an individual because of the filing of a discrimination or equal opportunity grievance complaint, or because of the giving of support or assistance to an employee in connection with the filing of such a complaint.