

The Utah College of Applied Technology (UCAT)
Board of Trustees Special Meeting
DATE: 23 March 2016
TIME: 9:00 AM – 10:30 AM
LOCATION: Utah College of Applied Technology
2801 Ashton Boulevard
Lehi, UT 84043

(Anchor location for electronic access)

MINUTES

Board of Trustees Present

Tom Bingham, Chair – TATC
Jim Evans, 2nd Vice Chair – MATC
Michael Jensen – DATC
Steve Moore – OWATC
Jerry Taylor – SWATC
Mike Angus – UBATC
Brad Tanner – Non-Union Apprenticeship
Dale Cox – Union Apprenticeship
Jim Olsen – Governor’s Appointee Business/Industry
Barbara Corry – State Board of Education*

Board of Trustees Absent

Michael Madsen, 1st Vice Chair – BATC
Stephen Wade – DXATC
Richard Tranter – Salt Lake Community College
Brian Florang – Snow College
Val Hale – Governor’s Office of Economic Development
Jessie Anderson – State Board of Regents

UCAT Administration

Jared Haines – Senior VP, Instruction & Public Relations
Tyler Brinkerhoff – VP, Finance & Administrative Services
Elsa Zweifel – Director of Public Relations
Kristin Smith – Executive Assistant, Board Secretary
Doug Richards – Legal Counsel
Zachary Barrus – Director of Institutional Data

Others Present

Chad Campbell – BATC, Campus President
Mike Bouwhuis – DATC, Campus President
Kelle Stephens – DXATC, Campus President*
Clay Christensen – MATC, Campus President
Collette Mercier – OWATC, Campus President*
Brennan Wood – SWATC, Campus President
Scott Snelson – TATC, Campus President
Aaron Weight – UBATC, Campus President
Jacob Wright – Governor’s Office of Management & Budget
Spencer Pratt – Legislative Fiscal Analyst’s Office
Jill Curry – Legislative Fiscal Analyst’s Office

*participated via electronic access

MINUTES OF MEETING

UTAH COLLEGE OF APPLIED TECHNOLOGY
Board of Trustees
23 March 2016

I. INTRODUCTION ITEMS

Call to Order

Meeting was called to order at 9:06 a.m.

Approval of Agenda

The Board was presented with the agenda for the meeting.

Motion to approve to agenda.

Motion: Dale Cox; Second: Steve Moore

Discussion: Trustee Jensen asked to have an information/discussion item about current public relations. Chair Bingham indicated that open meetings law does not allow for a topic not posted on the agenda 24 hours in advance. UCAT Legal Counsel Doug Richards said there could be some discussion connection with the posted agenda items for SB 131 and the search process without taking any action, or could be postponed to the April 6th board meeting. Trustee Evans suggested considering that discussion as part of the SB 131 item.

Voting: Unanimous

II. ACTION ITEMS

II.B Impact of Senate Bill 131 – UCAT Governance Amendments

VP Haines gave an overview of Senate Bill 131 to the Board. Trustee Tanner asked if the bill mirrored another system such as the Board of Regents. Chair Bingham confirmed that this was the case. The Board will decide and assign the duties of the Commissioner. Trustee Jensen would like the Board to begin being in compliance with the guidelines of SB 131 now as a show of good faith. Trustee Evans agreed.

Motion to construct an official policy for the appointment of a commissioner using a search process ensuring the statutory parameters; and engage a consultant to begin the process of developing a position description for the UCAT Commissioner of Technical Education addressing what the statute requires, what the campuses require, and what the Board of Trustees requires with the position.

Motion: Mike Jensen; Second: Mike Angus

Discussion: Trustee Cox inquired if UCAT had a funding mechanism in place for a consultant. VP Brinkerhoff stated that UCAT has some funding reserves that could be utilized if it were not an exorbitant amount. Trustee Moore stated that there are guidelines in SB 131, and there is expertise here within the Board now and with the college presidents. Trustee Evans asked where the information in the President Search Outline came from. Chair Bingham explained

that it was a proposed outline based on the previous search and provisions of SB 131. Trustee Evans recommended changing it to be in line with the guidelines that would go into effect after May 10, 2016. Trustee Jensen stated he would accept that as a friendly amendment.

Trustee Olsen asked if Trustee Jensen would consider dividing the motion into two pieces and have the board vote on them individually. Trustee Jensen stated he is willing to forgo the consultant if the Board believes there is ample resources and skills here to create the position description. Chair Bingham asked if the college presidents had any input. President Bouwhuis offered comment.

Trustee Jensen restated the motion as follows:

Motion: That the Board immediately begin the process to develop a policy for appointing a UCAT Commissioner of Technical Education ensuring statutory parameters are met; and to utilize the services of the Executive Committee, the UCAT President's Cabinet, and the President's Office staff to develop a position description for the new UCAT Commissioner of Technical Education, so that the Board can move forward with the search process.

Voting: Unanimous

II.C Continuation of Search Process and/or Appointment of New UCAT President/Commissioner

Trustee Olsen stated that when President Brems retired, Chair Bingham sent out an email regarding the temporary leadership of the UCAT office. He asked Chair Bingham whether there needed to be action taken on that. Chair Bingham stated that Jared Haines is the Senior Vice President, and in that role he can assume the duties of the President until the Board can get through the search process now that President Brems has retired.

Motion to appoint Jared A. Haines as the acting UCAT President.

Motion: Jim Olsen; Second: Mike Jensen, with the addition that the Board ask for the consent of the Senate. He understands it may not be law yet, but as a sign of good faith on behalf of the Board that we begin to be in compliance now.

Discussion: Trustee Olsen stated that an advisory letter from Chair Bingham to Senate President Neiderhauser addressing what the UCAT Board had done and asking for them to contact us if they had any feedback would be a positive move. Trustee Hale also liked the idea and asked that it also be sent to the Governor's Office as well. The letter will also include that the Board will be constructing a permanent policy regarding the commissioner position description as well as the search process.

The motion was restated as follows:

Motion: to appoint Jared A. Haines as the acting UCAT President, continuing as acting UCAT Commissioner beginning on May 10, 2016, until a new Commissioner is in place; and to send a letter to the Governor and the President of the Senate informing them of the appointment and the status of the search process.

Voting: Unanimous

Trustee Jensen proposed that given the timing of the May 10th deadline of SB 131, and that the Board will be losing the two trustees from BATC and TATC, that President Campbell and President Snelson work with their boards to bring forward proposed names of new trustees for the UCAT board to consider providing a letter of support before the colleges forward them to the Governor.

Motion: Mike Jensen; Second: Brad Tanner

Voting: Unanimous

III. INFORMATION ITEMS

III.D Appointment of Nominating Committee for Board Officers

Chair Bingham announced that he had appointed Trustee Brad Tanner as Chair, with Dale Cox and Val Hale as members of the Nominating Committee to take elections for new board officers. They will be calling each trustee and taking those nominations and the election will be held at the April 6, 2016 UCAT Board Meeting.

VI. ADJOURN

Motion to Adjourn: Jim Olsen
Voting: Unanimous

Meeting adjourned at 10:09 a.m.

DRAFT