



Subject:	Coordination with Secondary Education Providers
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207.1 Purpose

To provide for the continued coordination between technical colleges and local secondary education providers in the establishment and renewal of articulation agreements.

207.2 Approval

USTC Board of Trustees approval: May 18, 2017. Revised: September 13, 2017.

207.3 References

Legislative Auditor General report number 2015-09, A Review of CTE Coordination and Program Duplication between Public Education and UCAT
USTC Policy 200, Program/Course Approval and Reporting

207.4 Definitions

- 4.1 **Local Secondary Education Provider:** As used herein, a Local Education Agency, charter school, private school, or other institution approved to award secondary credit by the Utah State Board of Education, operating in a region served by a technical college.
- 4.2 **Articulation Agreement:** As used herein, an agreement between a technical college and a local secondary education provider allowing for educational credits, activities, or experiences obtained from the local secondary education provider to apply toward the requirements of an approved program certificate as defined in Policy 200.4.3. Articulation agreements are designed such that secondary students may pursue a program certificate without repeating previously completed coursework.

207.5 Creation and Renewal of Articulation Agreements

- 5.1 **Crediting Competencies Fulfilled:** To the extent that secondary credits, activities, or experiences provide competencies required for the completion of a program certificate, and to the extent allowed and deemed appropriate by the college's accrediting body, licensing organizations, and college executive and instructional staff, a technical college shall apply said competencies to a student's progress in fulfillment of program requirements, such that secondary students may pursue a program certificate without repeating previously completed coursework.
- 5.2 **Articulation Agreements:** Where deemed appropriate by college executive and instructional staff, a technical college shall enter articulation agreements with local secondary education providers establishing specific secondary courses that will provide partial or complete fulfillment of program certificate requirements.
- 5.3 **Annual Review:** At least annually, executive and/or instructional staff from a technical college shall review existing and potential articulation agreements with authorized



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individuals representing applicable local secondary education providers with the intent to create, renew, modify, or discontinue articulation agreements.

- 5.4 **Reporting:** A technical college shall annually submit a list of all articulation agreements in place for the upcoming school year to its board of directors, the Commissioner of Technical Education, and all relevant secondary education providers by January 1.