



UTAH SYSTEM OF TECHNICAL COLLEGES

Board of Trustees Executive Committee*

Date: February 2, 2018

Time: 8:00 am – 8:30 am

310 South Main, Suite 1250, Salt Lake City, UT 84101

VIA CONFERENCE CALL

Board of Trustees -Executive Committee Present

Jim Evans, Chair – Mountainland Technical College*
Steve Moore, Vice-Chair – Ogden-Weber Technical College*
Brad Tanner – Non-Union Trades*

Board of Trustees who also joined

Chuck Taylor – Southwest Technical College*

*Attended via telephone conference call

Board of Trustees Absent -Executive Committee

Dale Cox – Non-Union Trades
Michael Jensen – Davis Technical College

USTC Administration

Dave Woolstenhulme – Commissioner
Jared Haines – Associate Commissioner
Tyler Brinkerhoff – Assistant Commissioner
Joseph Demma – Assistant Commissioner
Eva Doolin – Board Secretary

MINUTES OF MEETING
UTAH SYSTEM OF TECHNICAL COLLEGES
Board of Trustees Executive Committee*
Meeting Minutes

(DRAFT – PENDING BOARD APPROVAL)

I. Introduction

A. Call to order– Chair Jim Evans
Meeting was called to order at 8:01 am

B. Roll-call was conducted:

Jim Evans – yes
Steve Moore – yes
Brad Tanner – yes
Chuck Taylor – yes

II. Action Items

- A. Utah System of Technical Colleges (USTC) is requesting the Board of Trustees Executive Committee on behalf of the Board of Trustees to appoint a Search Committee for the Dixie Technical College Search President position. This is necessary to replace Kelle Stephens who was the President of Dixie Technical College and was terminated effective January 3, 2018.

Chair Evans asked Commissioner Woolstenhulme to review the proposed timeline to appoint the Search Committee for the Dixie Technical College President.

Commissioner stated that USTC used the same template for president searches. Commissioner also said that USTC worked with Dixie Technical College Board of Directors and if approved this morning, USTC will post the position in the next few days.

He also mentioned that an area that changes from time to time is either the Masters Degree to be required or Masters Degree preferred and that the search committee would like to keep it as Master Degree required.

A question came up regarding using the same requirement for the Tooele Technical College President who had to follow a process recently. The answer was that all finalists for Tooele Technical College President had a masters degree.

Commissioner explained that the Ogden-Weber searched committee decided Master degree required and Tooele search committee decided on Master degree preferred. Sometimes, he said we have to look from region to region. In this case, the Dixie Technical College search committee decided on Master Degree required.

Commissioner stated that if the Executive Committee decides to have it one way or the other, USTC we will make the change.

Commissioner asked Trustee Taylor if approved by the Executive Committee if he would be willing to work on the Search Committee. Trustee Taylor replied that he would.

Commissioner Woolstenhulme mentioned each of the search committee names proposed, their positions and who they represent. Also, he said, we need to identify from these names who will chair the committee.

Who, by policy, needs to be a Board of Trustee member. He also mentioned that by policy, the Vice Chair can be a member of the Board of Directors.

Chair Evans asked Trustee Taylor if he would be willing to Chair the committee. Trustee Taylor mentioned that he will be traveling out-of-the country for the next 90-days.

Chair Evans suggested to ask Trustee Osmond to see if he would chair the committee.

As a clarification, Trustee Brad Tanner asked if Trustee Stephen Wade is a member of the local board. The answer is that Trustee Wade is a member of the USTC Board of Trustees.

Trustee Taylor asked if the timeline is as lengthy as the two previous president searches. The answer is that it is almost identical.

Chair Evans motion to approve the members of the search committee as discussed as well as the timeline proposed.

Motion: Chair Evans, Second: Trustee Tanner

Voting: Unanimous

B. Strategic Workforce Investment (SWI) Proposals

Commissioner turned the time to Associate Commissioner Haines who has been working with the colleges. Associate Commissioner Haines indicated that the State has a Strategic Workforce Investment, he explained that it is a bill that establishes a fund and a process for education partners throughout the State to submit proposals to develop career pathways. One of the provisions of the bill calls for evidence of support from the Board of Trustees for any proposal that include a technical college as a partner. Today's agenda has all the attachments and a list that summarizes the seven proposals that involve technical colleges. In most cases, he explained, the primary recipient of the funds would be a USHE institution and the rolls of the School District and/or the Technical College would be to support the pathways. He also invited any questions that the Executive Committee may have and request a motion from the Board of Trustees Executive Committee to support these proposals.

Chair Evans stated that he reviewed the link and thinks that these are great proposals.

Motion: Brad Tanner: I make a motion that we approve the description of the pathway. Second: Steve Moore

Voting: Unanimous

VI. Adjournment

Motion to adjourn: Chair Evans, Second: Trustee Moore

Voting: Unanimous

Meeting Adjourned at 8:22 am