

The Utah College of Applied Technology (UCAT)  
Board of Trustees Meeting  
Special Meeting Via Conference Call  
DATE: 02 December 2015  
TIME: 7:30 AM – 8:00 AM  
LOCATION: Office of the UCAT President  
2801 Ashton Blvd  
Lehi, UT 84043

(Anchor location for electronic access)

## MINUTES

### (DRAFT – Pending Board Approval)

#### Board of Trustees Present

Tom Bingham, Chair – TATC\*  
Michael Madsen, 1<sup>st</sup> Vice Chair – BATC\*  
Jim Evans, 2<sup>nd</sup> Vice Chair – MATC\*  
Michael Jensen – DATC\*  
Stephen Wade – DXATC\*  
Steve Moore – OWATC\*  
Jerry Taylor – SWATC\*  
Mike Angus – UBATC\*  
Richard Tranter – Salt Lake Community College\*  
Brian Florang – Snow College\*  
Dale Cox – Union Apprenticeship\*  
Brad Tanner – Non-Union Apprenticeship\*  
Jim Olsen – Governor’s Appointee Business/Industry\*  
Val Hale – Governor’s Office of Economic Development\*  
Jessellie Anderson – State Board of Regents\*  
Barbara Corry – Utah State Board of Education\*

#### Excused

n/a

\*Attended via Conference Call

#### UCAT Administration

Robert Brems – President  
Tyler Brinkerhoff – Vice President, Finance & Admin Services  
Jared Haines – Vice President, Student Services & Instruction  
Kristin Smith – Executive Assistant/Board Secretary  
Doug Richards – UCAT Legal Counsel  
Zachary Barrus – Director, Institutional Data

#### Others Present

Chad Campbell, BATC President\*  
Michael Bouwhuis, DATC President\*  
Kelle Stephens, DXATC President\*  
Collette Mercier, OWATC President\*  
Brennan Wood, SWATC President\*  
Aaron Weight, UBATC President \*  
Annie Knox, Salt Lake Tribune

## MINUTES OF MEETING

UTAH COLLEGE OF APPLIED TECHNOLOGY  
Board of Trustees  
02 December 2015

### **I. INTRODUCTION ITEMS**

#### **Call to Order**

Meeting was called to order at 7:38 a.m.

#### **I.A Selection Process for a New UCAT President**

Chair Bingham gave a short overview of the process that the UCAT Board of Trustees and the UCAT Campus Presidents had gone through so far to select finalists for a potential new UCAT president.

#### **II. Closed Session**

Motion to have the UCAT Board of Trustees meet in closed session to discuss the character, professional competence, or physical or mental health of individuals pursuant to Utah Statute 52-4-205.

Motion: Jim Olsen; Second: Steven Moore

Discussion to the Motion: Trustee Jensen asked that the Board delay going into closed session so that the Board could discuss the process that the Board will use going forward.

Trustee Olsen withdrew his motion to go into closed session.

Trustee Jensen expressed concern that the UCAT press release and news coverage announcing Aaron Osmond's withdrawal from his appointment as the new UCAT president conveyed that decisions to reopen the selection process had been made by Board leaders without consulting the full Board. Trustee Wade also stated that he was confused as well. Trustee Moore stated that he interpreted it that decisions have not been made.

Chair Bingham reiterated that no decisions had been made, and that the timing and content of the announcement had been coordinated with the Senate office since Osmond's withdrawal also coincided with his resignation from the Senate.

Brems apologized that communications were not optimum and other trustees were not notified, and explained that UCAT was trying to keep this matter confidential at the request of Osmond to allow time for him to communicate with his Senate colleagues. When it was learned that others were already hearing about the withdrawal, it was deemed necessary to release the announcement early.

Motion to revisit the three remaining candidates for the position of a new UCAT president and honor President Brems' retirement.

Motion: Michael Jensen; Second: Stephen Wade

Discussion to the Motion: Trustee Olsen asked if voting yes would mean that this would be the only process the Board could consider going forward? Trustee Jensen clarified that his intent for the motion was to honor President Brems' planned retirement and to go forward with the selection of a finalist for the position of UCAT President. Chair Bingham clarified to Trustee Olsen that this motion would provide that this is the only process the Board can proceed with.

Trustee Florang commented that Trustee Jensen's motion would allow the Board to move forward with the process they have already started, either by selecting one of the finalists, or not selecting any of the three finalists and choosing to begin an alternate process. The Board needs to finish one process before starting another one. Trustee Jensen agreed with Trustee Florang's statement and added that the Board can call for another round of interviews and feel comfortable with their decision. They do not need to appoint a president today.

When asked to respond to questions from trustees to clarify President Brems' availability and intentions through a selection process, President Brems said that when he had announced plans to retire at the end of December, he could not

have foreseen this situation. He indicated that after consulting with his family and his ecclesiastical leadership, he made the offer to Board leadership and now extends the offer to the full Board that he would provide leadership to UCAT during the transition, whether the Board selects one of the current finalists or establishes a new process.

Substitute motion to consider having President Brems continue for a period of time to help UCAT through the Legislative Session.

Motion: Brad Tanner; Second: Steven Moore

Discussion: Trustee Florang said that the Board is operating under the offer that President Brems has made so a motion is not needed. It was clarified earlier that he has not resigned, he has simply announced his retirement. Trustee Tanner stated that he wanted to make sure the Board has options before going into Closed Session.

Trustee Tanner withdrew his substitute motion.

Chair Bingham called for a vote on Trustee Jensen's Motion.

Voting: Unanimous

Motion for Closed Session:

Motion: Jim Olsen; Second: Mike Angus

A roll call vote was conducted:

Tom Bingham – yes  
Michael Madsen – absent for vote  
Jim Evans – yes  
Michael Jensen – yes  
Stephen Wade – yes  
Steven Moore – yes  
Jerry Taylor – yes  
Mike Angus – yes  
Richard Tranter – yes  
Jim Olsen – yes  
Dale Cox – yes  
Brad Tanner – yes  
Val Hale – absent for vote  
Brian Florang – yes

It was confirmed that more than two-thirds of the voting members present voted in favor of the motion.

The Board went into closed session at 7:41 a.m.

### **III. Open Session**

The Board entered open session at 9:36 a.m.

Trustee Wade asked President Brems whether he would consider it more appropriate for him to lead UCAT through the legislative session and have a candidate take over once the session ended, or to have a candidate that President Brems leads through the legislative session and then President Brems can retire after that? President Brems replied that if the board desires his services during the session he is prepared to do that. If the Board desires his services longer he would need to have more conversations. He wants to do what is best for UCAT. He has made the offer to serve UCAT and the Board. It is up to the Board to determine what is appropriate.

After discussion and clarification to his original motion, Trustee Dale Cox moved that the Board accept President Brems' offer to postpone his planned December 31, 2015 retirement and remain in the UCAT president position through at least the 2016 General Session of the Utah State Legislature. Cox further moved that Chair Bingham contact the remaining three finalists for the UCAT president position and determine their interest for continued consideration. Cox further moved that the Board could interview the finalists and decide prior to or during the scheduled January 14, 2016 Board of Trustees meeting to appoint one of them, or to initiate a new search process.

Motion: Dale Cox; Second: Brad Tanner

A roll call vote was conducted:

Tom Bingham – yes  
Michael Madsen – absent for vote  
Jim Evans – yes  
Michael Jensen – no  
Stephen Wade – no  
Steven Moore – yes  
Jerry Taylor – yes  
Mike Angus – yes  
Richard Tranter – absent for vote  
Jim Olsen – yes  
Dale Cox – yes  
Brad Tanner – yes  
Val Hale – yes  
Brian Florang - no

Vote: Passed 9-3.

**Adjourn**

Motion: Jim Olsen  
Vote: Unanimous  
Meeting adjourned at 9:57 a.m.