



Utah System of Technical Colleges
Board of Trustees Meeting
November 21, 2019 – 10:00 am to 2:00 pm
Mountainland Technical College
2301 W. Ashton Blvd., Lehi, UT 84043

MINUTES

Board of Trustees Members Present:

Steve Moore, Chair – Ogden-Weber Technical College
Mike Angus – Uintah Basin Technical College
Jera L. Bailey – Healthcare
Brett Barton – Life Sciences
Charles Hansen – Tooele Technical College
Susan Johnson – Manufacturing
Arthur E. Newell – Mountainland Technical College
Brad Tanner – Non-Union Trade
Chuck Taylor – Southwest Technical College
Scott Theurer – Bridgerland Technical College

By Conference Call:

Aaron Osmond – Vice-Chair, Information Technology

Trustees Absent/Excused:

Stacey K. Bettridge – Transportation
Michael Jensen – Davis Technical College
Russell Lamoreaux – Union Trade
Stephen Wade – Dixie Technical College

UTech Administration:

Jared Haines – Interim Commissioner of Technical Education
Kim Ziebarth – Associate Commissioner for Academic and Student Affairs
Zachary Barrus - Assistant Commissioner for Data and Institutional Research
Tyler Brinkerhoff – Assistant Commissioner for Planning, Finance and Facilities
Eric Petersen – Legal Counsel

College Presidents Present:

Chad Campbell, Bridgerland Technical College
Darin Brush, Davis Technical College
Paul Hacking, Tooele Technical College
Kelle Stephens, Dixie Technical College
Clay Christensen, Mountainland Technical College
Jim Taggart, Ogden-Weber Technical College
Brennan Wood, Southwest Technical College
Aaron Weight, Uintah Basin Technical College

Guests:

Ann Millner, Utah Senate
Sean Faherty, Fiscal Analyst

MINUTES OF MEETING

UTAH SYSTEM OF TECHNICAL COLLEGES

BOARD OF TRUSTEES

November 21, 2019

- A.** **Call to Order and welcome** by Chair Steve Moore
The meeting was called to order at 10:00 am
- B.** Pledge of Allegiance conducted by Trustee Brett Barton
- C.** The Oath of Office for Trustee Russell Lamoreaux will take place at the next Board meeting.
- D.** Roll Call by Chair Steven Moore:
- Steve Moore, Chair – yes
 - Mike Angus – yes
 - Brett Barton – yes
 - Jera Bailey – yes
 - Charles Hansen – yes
 - Susan Johnson – yes
 - Arthur E. Newell – yes
 - Brad Tanner – yes
 - Chuck Taylor – yes
 - Scott Theurer – yes
- Chair Moore expressed appreciation to President Clay Christensen, and his staff for hosting the meeting today.
- E.** President Christensen showed a presentation highlighting Mountainland Technical College.
- F.** **Consent Items:** Chair Moore mentioned each of the seven consent items, and requested a motion of approval:
1. Board meeting minutes of September 19, 2019
 2. Board meeting minutes of October 3, 2019
 3. UTech Commissioner Office Budget Report
 4. Master Calendar
 5. Approved programs
 6. Underserved Student Definition
 7. Edits to UTech Policy 208, “Technical College Scholarship”

Motion: Trustee Michael Angus motioned to approved the seven consent items, as presented on the agenda.

Seconded: Trustee Susan Johnson

Voting: Unanimous

BOARD COMMITTEE REPORTS:

G. Executive Committee: Chair Moore reported that the Board Executive Committee met on October 29, 2019, by conference call to approve the preliminary data for the Utah System of Technical Colleges 2019 Annual Report.

Assistant Commissioner Barrus stated that the report is now posted online at <http://www.utech.edu/annual-reports>

Motion: Trustee Chuck Taylor motioned to approve the meeting minutes as presented.

Seconded: Trustee Brad Tanner

Voting by Executive Committee: Unanimous

H. Audit Committee: Trustee Tanner, Audit Committee Chair, thanked Trustees Mike Angus, Chuck Taylor, and Jera Bailey for their time and work. As stated in UTech policy 202, the Commissioner's Office recommends areas to the Audit Committee to present to the Board for approval.

The Audit Committee met and are recommending three topics of focus for audits or reviews: Custom Fit, Program and Enrollment -Related Audit suggestions, and Financial.

The Council of Presidents met and discussed the revision to the policy and the changes suggested.

Trustee Tanner recommended that the Commissioner's Office keeps a library of the annual audits.

Motion: Trustee Susan Johnson moved to approve the committee report and FY2020 internal audit plan.

Seconded: Trustee Arthur Newell

Voting: Unanimous

I. Compensation Committee: President/Commissioner Market Salary Ranges. Trustee Charles Hansen, Committee Chair, thanked committee members: Chair Steve Moore, Trustee Arthur E. Newell, and Commissioner Haines; and stated that the committee is recommending that the Board approve engaging Personel Systems & Services to provide market compensation data to determine market ranges for presidents and commissioner. If approved by the Board, the compensation committee will consider the data obtained and determine the ranges (in accordance with policy), and set the compensation for FY2021 and beyond.

Motion: Trustee Brad Tanner motioned to approve the committee recommendations, as stated.

Seconded: Trustee Mike Angus

Voting: Unanimous

J. Capital Facilities Committee: Trustee Michael Jensen chairs this committee. Assistant Commissioner Tyler Brinkerhoff explained that Senate Bill 102 created the Capital Projects Fund for Dedicated Projects. The Board adopted a list of prioritized and ranked non-dedicated projects at their March 9, 2019 board meeting. Trustee Jensen attended the Council of Presidents Meeting on November 5, 2019, to discuss a plan of action.

The committee presented a preliminary list of projects as future dedicated project priorities. The Facilities Committee will continue working with a plan and will present it at the January 16, 2020 board meeting.

President Campbell thanked everyone involved for the support that Bridgerland Technical College received, ranking Bridgerland Health Sciences Building as number 1 priority.

K. Student Education & Workforce Alignment Committee: Trustee Scott Theurer, Committee Chair, reported that the Committee was asked to review Policy 202 – Custom Fit Training. He also commented that as the committee considered the recommendations, the intention was to provide flexibility as well as accountability for the College Custom Fit Directors as they leverage with employers when training employees.

Although some changes to the policy were presented today, the committee will continue reviewing the policy and process. The committee will present it to the board for approval at the January 16, 2020 board meeting.

L. 10-Year Strategic Planning Committee Report: Vice-Chair Aaron Osmond, Committee Chair, stated that the board approved the general direction of the 2019-2021 UTech Board of Trustees Leadership Vision, Goals, and Objectives, at the September 2019 meeting. At that time, the committee was charged with making adjustments and clarifying the language of the document. The Committee will meet to continue their work and will present it to the full board for final approval at the January 16, 2020 board meeting.

M. College Financial Reports: Assistant Commissioner Tyler Brinkerhoff presented a one-page financial report from each technical college. Full financial statements are available on the [State Auditor's website](#), the commissioner's office, and at each college.

Each report contains five years of current assets, liabilities, and a calculation of financial obligations.

N. Performance-based Funding Process: Assistant Commissioner Zachary Barrus stated that the Legislature, in its 2017 General Session, established a higher education performance funding program that provides institutions to receive funding each year based on the achievement of performance factors, using metrics designated by the Board of Trustees.

By Statute, the five categories for performance-base funding are Certificate Programs, Short-term Occupational Training, Secondary Completion, Placement, and Efficiency.

O. Joint Resolution for Postsecondary Education Access: Chair Moore thanked Associate Commissioner Kim Ziebarth, who was instrumental in working with the Joint Resolution and asked her to read it. Trustees discussed the language of the resolution, and Senator Ann Millner answered questions and explained the meaning and reasons behind it.

Note: The Utah System of Higher Education held a [K-20 Summit](#) on November 14, 2019, at Utah Valley University.

Trustee Newell stated that the summit was good, but recommended the choose the right audience at future summits and that the Board prepares recommendations/ideas as a system to work on at future summits.

Motion: Trustee Susan Johnson motioned to accept the Joint Resolution for Postsecondary Education Access between the Utah Board of Education, Utah System of Technical Colleges, and Utah System of Higher Education, as presented.

Seconded: Trustee Chuck Taylor

Voting: Unanimous

P. Board Leadership Strategic Vision: Chair Moore reported that the Board Leadership met with some UTech Colleges' Board of Directors to present the original language of the Strategic Vision that was presented to the Board at the September 19, 2019 meeting. After receiving feedback, the Board Leadership made some revisions and modifications.

Vice-Chair Osmond stated that an enormous amount of effort had been put behind the scenes in communicating the strategic vision with other stakeholders.

The 10-year Strategic Planning Committee will make the adjustments according to the feedback and will present it to the Board for final approval at the January board meeting.

Chair Moore asked Trustees to send additional feedback to Vice-Chair Osmond.

Vice-Chair Osmond expressed his appreciation to Senator Ann Millner and Speaker Wilson for their engagement as they have had multiple meetings regarding the NCHEMS recommendations and the future structure.

Q. Higher Education Strategic Planning Commission -Update and Joint Leadership Statement: The Higher Education Strategic Planning Commission met on October 23, 2019, to consider feedback on preliminary recommendations from NCHEMS.

NCHEMS will present its final recommendations to the HESPC on Monday, November 25, 2019. The Commission has a November 30, 2019, statutory deadline to provide a final report to the legislature and governor.

Chair Moore asked what would happen if a new combined UTech/USHE governing Board is established?

Chair Moore shared some of the points of the UTech Board of Trustees strong position:

1. First and foremost, it cannot be USHE 2.0
2. UTech's role and mission must be clearly and statutorily defined and preserved.

3. UTech must be the statewide leader in aligning CTE programs and offerings.
4. Pathways, stackable credentials, articulation, and transferability must be enhanced statewide among all institutions.

Chair Moore mentioned some of the benefits of combining the two boards:

- “The creation of a statewide advisory committee to define, approve, and audit CTE programs and offerings.
- Broader Utah student’s awareness and knowledge of educational and career choices beyond graduation by utilizing Access Advisors.
- Equal regional representation from both UTech and USHE on the governing board
- Elevates UTech mission and technical education both in reality and perception
- Provides singular statewide authority to define, review, approve CTE program offerings, avoiding duplication, and unnecessary cost.
- Each institution retains its own governing board.
- Revises statutes that have been restrictive to technical education mission.
- Provides and ensures seamless pathways/articulation across all institutions.
- Economics of scale: capital planning, utilization, functions, etc.
- Opportunity for greater funding resources.”

Chair Moore reported that UTech Leadership and the Board of Regents, as well as Senator Millner and Speaker Wilson, had several meetings to clarify issues and identify critical priorities.

Chairs Moore and Simmons, and Vice-Chairs Osmond and Barnes created a Position Statement:

Utah System of Technical Colleges Board of Trustees and Utah State Board of Regents:

- “Utah System of Technical Colleges Board of Trustees and the Utah Board of Regents jointly present several core principles for successful higher education structure and governance.
- The Commission’s consultants NCHEMS presented three potential governance structures, all of which attempt to unify higher education, but with different approaches. We [Boards Chairs and Vice-Chairs], support Option Three because it creates a unified, single system but also recognizes the importance of giving technical education and academic education *equal roles*.
- The governing body must lead with the view that technical and academic education are not mutually exclusive options, but are in fact educational opportunities that can complement and build on each other. This can lead to partnerships within the system that will make higher education more efficient and effective moving forward.

- The vice-chancellors will, among other duties, coordinate system-wide academic and technical programming, articulation, transfer, and concurrent enrollment programs. The vice-chancellors will collaborate with chief academic officers and vice-presidents of instruction to identify and address system issues.
- The governing body must have representatives from across industries and regions with the statutory mandate to provide statewide strategic leadership and oversight.
- Likewise, the Governor should select members from various regions of the state to ensure geographic diversity.
- A single, unified system must establish and preserve unique institutional roles and missions.
- To be successful, the new system must have statutory clarify, structure, and accountability around the roles and missions of each institution. We specifically support preserving the role and mission of technical colleges.
- We also support additional provisions in statute and practice, such as, executive appointments, structure, accreditation, or policy that will assure Utah’s technical education remains prominent within the larger system.”

The Governing Body’s Standing Committees Provides Equal Attention to Technical Education and Academic Education:

- “The governing body will establish standing committees, as needed. Two of these committees will be responsible for technical education and academic education, respectively.
- Each education committee will consult with a formal advisory subcommittee to regularly review and recommend program criteria with the current industry needs to ensure our technical education and academic offerings meet the needs of students and employers in Utah. – which goes along with the UTech mission and vision statement.
- First, it ensures that technical education receives equal consideration for governance and resources within the system; second, it allows the technical education committee to coordinate all technical education within the system.
- Finally, as we work to integrate our higher education system for maximum effectiveness and efficiency, our new governing body will also work carefully to strengthen the partnerships and articulation path with our K-12 partner on the Utah State Board of Education.”

Chair Moore explained that after the final NCHEMS recommendation on November 25, 2019, the boards and commissioners would continue working in collaboration with the legislature regarding the recommendation of a combined board, as well as the other recommendations.

Senator Millner commented that in the next twenty years Utah would double in population, therefore we need to think on how are we going to meet the needs of the state and the infrastructure – water, transportation, needs of employers, and secondary

education alignment among institutions, articulate pathways to support our students, etc. We can accomplish it by making it more effective and efficient and by all working together. She believes we can be the best among all the states.

Chair Moore opened the meeting for discussion regarding the joint position statement:

- There is a great sense of higher purpose among USHE/UTECH that will be more effective and efficient for students.
- In favor of efficiency, but a concern of “establishing a unified budget, finance, and capital funding priorities and practices.”
- Chair Moore expressed his appreciation to Chair Simmons, Vice-Chair Barnes, and Commissioner Woolstenhulme for their time, work and collaboration, and for bringing the issues to the table to come up with a joint position which it is favorable to the technical colleges.

Motion to adjourn: Trustee Chuck Taylor motioned to adjourn the meeting.

Seconded: Chair Moore

Chair Moore encouraged Trustees to use the general information binder distributed by UTech at the September Board meeting. Chair Moore thanked Senator Millner for attending the meeting.

Meeting adjourned at 3:01 pm