

# UTAH SYSTEM OF TECHNICAL COLLEGES

Board of Trustees  
Executive Committee – Special Meeting  
Date: October 3, 2017 – Time: 7:00 am to 8:00 am  
Location: Utah System of Technical Colleges  
2801 Ashton Blvd., Lehi, UT 84043  
(Anchor location for telephone conference access)

## MINUTES

### PENDING BOARD APPROVAL

#### Executive Committee -Present

Jim Evans – Chair\*  
Steve Moore – Vice Chair\*  
Dale Cox – Audit Committee Chair\*  
Michael Jensen –College Trustee Representative\*  
Brad Tanner – Trustee Representative\*

#### USTC Administration

Dave Woolstenhulme, Commissioner  
Jared Haines, Associate Commissioner  
Doug Richards, USTC Legal Counsel

#### Others Present:

Representative Derrin Owens\*  
Senator Evan Vickers\*  
Representative Keith Grover\*

\*Attended via telephone conference

## MINUTES OF MEETING

UTAH SYSTEM OF TECHNICAL COLLEGES  
**Board of Trustees, Executive Committee**  
Special Meeting  
October 3, 2017

### **I. Introduction**

#### A. Call to order

Meeting was called to order at 7:01 a.m.

### **II. Action Item:**

#### **B. Approval of adjustments to the Compensation portion of the Utah System of Technical Colleges FY-2019 Budget Request**

-Commissioner Woolstenhulme requested approval of the budget request to be presented to the Governor's Office and the Legislature.

#### **Motion to approve 2-3%, pending alignment of USHE. After consultation with USHE. Recommended the request be established at 2%.**

Motion: Steve Moore, Second, Dale Cox

Voting: Unanimous

#### **C. Update on plans for relocation of USTC Commissioner's Office to Salt Lake City.**

Commissioner Woolstenhulme reported that the relocation is on track to move in December 1, 2017. Mountainland Technical College will take over the lease payments. The Northstar Group will also be transferred to the UETN building.

### **III. Close Session**

Motion to go into closed session, as provided in Utah Statute 52-4-205, to discuss the character, professional competence, or physical or mental health of individuals.

Motion: Dale Cox, Second, Steve Moore

A roll-call vote was conducted:

Jim Evans, Chair – yes

Steve Moore – yes

Dale Cox – yes

Brad Tanner – yes

Michael Jensen – yes

The Board entered closed session at 7:30 am

The Board reconvened in open session at 8:20 am

### **III. Adjourn**

Motion to adjourn: Steve Moore

Voting: unanimous

Meeting Adjourned at 8:24 a.m.